

POSTGRADUATE RESEARCH PROGRAMME IN ECONOMICS SCHEDULE SHOWING TIMELINES FOR KEY ACTIVITIES

First Year Students

<u>Week</u>	<u>Activity</u>
1	First meeting with supervisor and second supervisor (and then at least monthly in the first year).
1-6	Agree on Research Training Log for research and generic skills training.
2-12	Autumn term: Take PhD-level Macroeconomics and Econometrics courses organised by the Department (in cooperation with the City University and Birkbeck College)
10-12	Agree broad timetable of work with supervisors and first year's objectives (by end of first term)
13-24	Spring term: Take PhD-level Macroeconomics and Microeconomics courses organised by the Department (in cooperation with City University and Birkbeck College)
30-36	(a) Complete Department Annual Review form and forward to supervisors before the Department's Spring PhD conference (provisionally end of April – beginning of May) (b) Book time slot for Annual Review meeting with the PhD Programme Director (scheduled for week following PhD Conference) ensuring the availability of both first and second supervisor. (c) Poster presentation at PhD Conference. (d) Annual review meeting
45	Online internal Student Feedback Questionnaire (end of July)

Second Year Students

<u>Week</u>	<u>Activity</u>
1	Meeting with supervisor and second supervisor (at least every six weeks).
30-36	(a) Complete Department Annual Review form and forward to supervisors before the Department's Spring PhD conference (April/May) (b) Book time slot for Annual Review/Upgrade meeting with the PhD Programme Director (scheduled for week following PhD Conference) ensuring the availability of both first and second supervisor. (c) Submit documentation required for Upgrade to PhD Programme Director by date of conference.

- (d) Oral presentation at Department PhD Conference.
- (e) Upgrade meeting
- 45 Online internal Student Feedback Questionnaire (end of July)
- 48-52 Final point for second upgrade meeting (if required)

Third Year Students

<u>Week</u>	<u>Activity</u>
1	Meeting with supervisor and second supervisor (at least every six weeks).
30-36	(a) Complete Department Annual Review form and forward to supervisors before the Department's Spring PhD conference (April/May) (b) Book time slot for Annual Review meeting with the PhD Programme Director (scheduled for week following PhD Conference) ensuring the availability of both first and second supervisor. (c) Presentation (voluntary) at Department PhD Conference. (d) Annual review
43	MPhil: submit application for entry to examination
45	Online internal Student Feedback Questionnaire (end of July)
52	MPhil: submit thesis

Fourth Year Students

<u>Week</u>	<u>Activity</u>
1	Meeting with supervisor and second supervisor.
30-36	(a) Complete Department Annual Review form and forward to supervisors before the Department's Spring PhD conference (Scheduled for April/May) (b) Book time slot for Annual Review/Upgrade meeting with the PhD Programme Director (scheduled for week following PhD Conference) ensuring the availability of both first and second supervisor. (c) Oral presentation at Department PhD Conference. (d) Annual review (discussing submission plans, viva, external examiners)
43	PhD: submit application for entry to examination
45	Online internal Student Feedback Questionnaire (end of July)
52	PhD: submit thesis