Members are reminded that the items of business under *Items for formal approval* and *Items for report* are starred. This means that those items will be taken as read, and approved or noted as appropriate, without discussion, unless any are unstarred by members contacting the Secretary by **5pm on Monday 19 October 2020**.

Those papers not attached will be circulated shortly. Late papers circulated after the deadline for unstarring will be unstared.

### Agenda

**Procedural**

1. **Welcome and Apologies**

2. **Terms of Reference and Standing Orders**
   2.1 To receive the updated Terms Of Reference and Standing Orders. **PJL AB/20/52**
   2.2 To receive and approve the updated membership list for 2020-21. **PJL AB/20/53**

3. **Minutes of the previous meeting**
   To approve Minutes of the meeting held on **Wednesday 3 June 2020**. **PJL Attached**

4. **Matters arising**
   To note that the Board approved the Student Attendance and Engagement Policy by circulation. **KN AB/20/54**

To note the following actions have been completed since the last meeting:

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>20/10</strong></td>
<td>Deputy Principal (Academic) to respond to queries raised in email requesting to unstar paper AB/20/51</td>
<td><strong>KN</strong></td>
<td><strong>Oct. 2020</strong></td>
</tr>
</tbody>
</table>
| **20/14** | Secretary to add the following to the agenda for the October meeting –  
- SU Digital Survey Outcomes  
- Update on delivery of College’s Enhancement Plan | **JHE** | **Oct. 2020** |
| **20/16** | Circulate summer term Council Minutes to Academic Board | **JHE** | **Sept. 2020** |

To receive an update on other actions due:

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>39/143</strong></td>
<td>Provide an update to Academic Board later in the year on work undertaken to close the attainment gap.</td>
<td><strong>JK</strong></td>
<td><strong>March/ June 2020</strong></td>
</tr>
</tbody>
</table>
5. **Actions taken by the Chair**

5.1 To note that the Chair approved the Admissions Policy for the 2021-22 recruitment cycle. 

5.2 To note that the Chair approved the UG entry grades for the 2021-22 recruitment cycle. 

6. **Report on Academic Board elections**

   To provide an oral report on the recent Academic Board elections. 

7. **Unstarring of items**

   To note the unstarring of any items for formal approval and items for report. 

**Formal Reports**

8. **Principal's Report**

   To receive a written report from the Principal. 

9. **Reports from the Senior Management Team**

   To receive a report from members of the Senior Management Team summarising key business undertaken in their areas. 

10. **Report from the Students’ Union President**

    To receive a report from the Students’ Union President. 

11. **Report from the Council**

    11.1 To receive the minutes of the Council meetings held on 15 April 2020, 7 May 2020, 4 June 2020, 2 July 2020, 14 August 2020 and 18 September 2020. 

    11.2 To receive an update from the Deputy Principal (Operations) on the proposed changes to Council membership. 

12. **Reports from Schools**

    12.1 To receive a presentation from the Head of the School of Business and Management. 

    12.2 To receive a presentation from the Head of the School of Life Sciences and the Environment. 

**Strategy Discussion**

13. **College Strategy**

    To receive an update on the development of the 3 year College Strategy. 

**Major Items of Business**

14. **Academic Year 2019-20 – end of year report**

    To receive a short report reviewing Education in the academic year 2019-20. 

15. **Students’ Union Digital Survey**

    To receive a presentation on the Digital Education Survey results and the College’s response to the recommendations in the Student Insight Report. 

    (paper withdrawn)
16. **Reading List policy**
   To approve the Library’s Reading List policy. JK AB/20/64

17. **E text book policy**
   To approve the Library’s E-textbook policy. JK AB/20/65

18. **Update on NSS**
   To receive an update on the OfS review of the NSS and consequences for academic year 2020-21. DG AB/20/66 (to follow)

   *This item has been withdrawn. Discussion of the OfS review of the NSS will be covered under item 8, Principal’s Report.*

19. **Intellectual Property Policy**
   To approve the updated Intellectual Property Policy. KN AB/20/67

20. **Update on REF preparations**
   To receive an update on REF preparations from the Deputy Principal (Academic). KN AB/20/68

21. **Research Recovery and Growth**
   To approve the Research Recovery and Growth Plan KN AB/20/68a

22. **Student recruitment**
   To receive a report on the student intake numbers for 2020-21. DA AB/20/69

23. **PGR Scholarships and Recruitment**
   To receive a report on postgraduate studentship recruitment and admissions arrangements for 2021-22, and to approve the scholarship priorities as outlined. KN AB/20/70

24. **Annual report of Academic Board**
   To receive the annual report of the business of Academic Board for 2019-20. PJL AB/20/71 (paper withdrawn)

**Items for formal approval**

* 25. **Nominations for committees**
   To receive a list of nominations for Statute 9 and student discipline committees. JHE AB/20/72

* 26. **Publication**

* 25.1 To agree which, if any, items require broad dissemination around the College.

* 25.2 To confirm the designation of papers as exempt from the Freedom of Information Act requirements.
Items for report

* 27. Reportable events
   To receive a paper outlining events that the College is obliged to report to the Office for Students. DA AB/20/73

* 28. Office for Students
   To receive a paper outlining how the College complies with the OfS guidance on CMA regulations. DA AB/20/74

* 29. Academic promotions
   To receive a list of the academic promotions in place for 2020-21. KN AB/20/75

* 30. Lecture Recording
   To note that Academic Board Executive received and approved a proposal on the Recording of Classes for the academic year 2020-21. JK/KB AB/20/76

* 31. Academic Board Executive
   To receive the minutes of the meeting of the Academic Board Executive held on 14 September 2020. PJL AB/20/77

* 32. Quality Assurance and Standards Committee
   To receive the minutes of the meeting of the Quality Assurance and Standards Committee held on 13 May 2020 and 24 July 2020. DG AB/20/78

Other Matters

33. Any other business

34. Date of next meeting
   Wednesday 9 December 2020 at 2pm via MS Teams