

Room Move Policy 2020/21



Introduction

We hope you'll enjoy your time in Halls but if you experience any issues, we have support available to help.

- If anything is broken or damaged in your room, you should report it to your [Halls Reception](#) so they can arrange for this to be fixed or replaced
- If you are experiencing issues such as noise, problems with flat mates or homesickness, you should contact the [Hall Life team](#) for support

Requesting to move to a vacant room

To support a Covid-19 safe environment requests to move room will only be permitted where there are verified safeguarding or protection issues. All requests must be supported by appropriate evidence and must first be reviewed and assessed by a senior team member of the College's Student Advisory and Wellbeing department.

Next steps

If the Student Advisory and Wellbeing department put forward a recommendation for you to move rooms the Student Services Centre will take this request into consideration and you will be offered a room type that best matches the assessment of your needs (subject to availability). Please note that the demand for some bands may be higher than others, so in some cases it may take longer to find a vacant room matching the recommendation provided.

If we are able to make you an offer that meets the recommendation as outlined by the Student Advisory and Wellbeing teams and you choose to decline the offer we will be unable to provide you with an alternative.

Further information

If you have any questions about the Room Move Policy please [email](#) the Student Services Centre.

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