Student visa checklist – entry clearance

Complete the online application form for your Student visa: Access UK

CAS (this will be sent to you electronically to the email address you have provided to the College)

Current valid passport and all passports used to travel to the UK (or other documents if applicable, i.e. travel documents/emergency travel documents)

Your Biometric Residence Permit (BRP) (if you already hold one)

Your Police Registration Certificate (if you already hold one)

TB test certificate (if applicable - students from some countries are required to have a TB test as part of their visa application process; to find out if this applies to you, visit the Home Office’s website on Tuberculosis)

Evidence of your academic qualifications as listed on your CAS (if applicable)

Evidence of your English Language proficiency (if applicable, you may be exempted - your CAS will state how we have assessed your English Language proficiency; you must submit the evidence written in your CAS)

Financial evidence – you must be able to show that you have held living costs in an account for 28 days consecutively prior to the date of application.

For applications made before 1 December 2020: £1,265 per month of study up-to a maximum of 9 months (£11,385) plus tuition fees as shown on your CAS

For applications made on/after 1 December 2020: £1,334 per month of study up-to a maximum of 9 months (£12,006) plus tuition fees as shown on your CAS

If you are self-funded: you will need to demonstrate the total funds using a document no older than 1 month. You can prove that you have held the funds using a bank statement, a letter from your bank, or a certificate of deposit. These documents must be on the bank’s headed paper and must usually be signed/stamped. As an example, a bank statement must usually include as a minimum:

- The name of the account holder
- The full account number
- The Bank’s name and logo
- The amount of money available

If you are sponsored by a parent or legal guardian: you will need to demonstrate the funds as above, but by using a bank statement from your parent(s)/legal guardian(s) (please note only parents or legal guardians can act as familial sponsors).

You must also provide:

- A sponsor letter written by the account holder confirming that they give permission for the funds to be used for your visa application & study period

Whilst the International Student Support Office makes every effort to check and submit your application it is your responsibility to ensure that you meet the requirements for a Student visa.
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- Documentation proving the relationship between the account holder(s) and you (usually birth certificate)

If you are sponsored by a third party: you will need to demonstrate the funds by providing a letter from your sponsor stating how much they will pay for your fees and living expenses, and how long the sponsorship will last. Please note there are rules around what type of organisation can act as a sponsor so if you have any questions please contact us.

If you are in receipt of a loan: the loan must be an educational loan that is being provided by a government, through a government sponsored student loan company, or an educational loan provided by a financial institution (these banks must be regulated in your home country). Please note there are specific rules about what documents can be provided and what loans are eligible, so for further help please contact us.

☐ . A valid Academic Technology Approval Scheme (ATAS) clearance certificate (if applicable – if ATAS is required for your course this will be stated on your CAS. Not all nationalities require an ATAS, even if the course requires it. For more information on whether you may require ATAS, please visit https://www.gov.uk/guidance/find-out-if-you-require-an-atas-certificate)

☐ You must also obtain official translations of any documents not in English that are submitted as part of your Student visa application; these must include the date, the translator’s full name, contact details, and signature, the translator’s qualification/credentials, and confirmation that it is an accurate translation of the original

☐ If you are using a bank account with an overseas currency (not GBP), make sure you check the exchange rate is equivalent to the required amount in GBP; you must use the Home Office’s recommended exchange rate website OANDA for this

☐ You will be required to give your biometrics (fingerprints and photograph) as part of the application process; this will be done at your local Visa Application Centre

£ You will also need to pay the Immigration Health Surcharge – charged at £470 for each year + £235 for the wrap-up period at the end of your visa

£ You will also need to pay the visa fee – this is paid by credit or debit card when you are submitting the application online; this fee at present is £348 in local currency

Differential Evidence Requirement

Certain nationals are not required to provide specific documents in a Student visa application. This would apply if you are applying in the country you live in & are a national of, and that country appears in the list under Appendix ST 22.1 (b) in the Immigration Rules: https://www.gov.uk/guidance/immigration-rules/appendix-st-student

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