Academic Board
Wednesday 16 March 2022
2pm
MS Teams

Members are reminded that the items of business under *Items for formal approval* and *Items for report* are starred. This means that those items will be taken as read, and approved or noted as appropriate, without discussion, unless any are unstared by members contacting the Secretary (AcademicBoard@rhul.ac.uk) by 5pm on Monday 14 March 2022.

Those papers not attached will be circulated shortly. Late papers circulated after the deadline for unstarring will be unstared.

# Agenda

## Procedural

1. **Welcome and Apologies**

2. **Minutes of the previous meeting**

   Minutes of the meeting held on **Wednesday 8 December 2021** (M21/131-M21/206).

3. **Matters arising**

   To note that the following actions from the last meeting have been completed:

<table>
<thead>
<tr>
<th>Ref</th>
<th>Action</th>
<th>Lead</th>
<th>Due date</th>
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<tbody>
<tr>
<td>21/136</td>
<td>Clarify position re the consultation on the proposal to apply for use of university title</td>
<td>JHE/CM</td>
<td>January 2022</td>
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</tbody>
</table>
   | 21/142| Provide an update at the March Academic Board meeting on changes to the Personal Tutor System  
   |       | *Update: see agenda item 14*                                          | JHE     | March 2022     |
   | 21/162| Circulate summary of Academic Board views to Council on the proposed merger with St Georges  
<p>|       | <em>Update: a decision was taken in mid-December not to proceed with the merger. A comprehensive record of the discussion is in the December meeting minutes.</em> | JHE/CM  | January 2022   |</p>
<table>
<thead>
<tr>
<th>Reference</th>
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<th>Update</th>
<th>Date</th>
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<tbody>
<tr>
<td>21/166</td>
<td>Refer issue of completion of resources information on cover sheets for consideration at AB Executive</td>
<td>Update: Agreed at AB Exec that the Assistant Secretary will monitor cover sheets to ensure the resources section is completed before papers are circulated.</td>
<td>JHE/CM</td>
</tr>
<tr>
<td>21/168</td>
<td>Develop and present a timeline on the implementation of forthcoming education initiatives</td>
<td></td>
<td>JK and TB</td>
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<tr>
<td>21/200</td>
<td>Update Academic Board on the Enquiry Management System</td>
<td>Update: see agenda item 15</td>
<td>JHE</td>
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4. **Merger with St George’s**
   To receive a verbal report from the Deputy Principal Operations on the decision not to proceed with the St George’s merger

5. **Unstarring of items**
   To note the unstarring of any *Items for formal approval* and *Items for report.*

**Formal Reports**

6. **Principal's Report**
   To receive a report from the Principal.

7. **Report from the Council**
   To receive the minutes of the Council meeting held on 18 November 2021.

8. **Report from the Students, Education and Research Committee**
   To receive a summary of items considered at the SER committee.

9. **Reports from the Senior Management Team**
   - To receive an update from the Senior Vice Principal (Academic Strategy and Research).
   - To receive a verbal update from the Deputy Principal (Operations) and Secretary to Council re recruitment of Principal.

10. **Reports from the Students’ Union President**
    To receive a report from the Students’ Union President.

11. **Reports from Schools**
    To receive a presentation from the Head of the London Graduate School.
Strategy Discussion

12. **KPI and Milestone update**
   To note the Key Performance Indicators for the Strategic Plan.  
   KB AB/22/08

Major Business

13. **Creating a mid-year assessment point: 2023 and beyond**
   To receive a paper from the Senior Vice Principal Education  
   JK AB/22/09

14. **Changes to Personal Tutor system**
   To receive an update on amendments to the Personal Tutor system with effect from 2022-23.  
   TB, JHE AB/22/10

15. **Enquiry Management System**
   To receive a report from the Director of Student and Academic Services on the introduction of an Enquiry Management System.  
   JHE AB/22/11

16. **Merger of the Departments of Social Work and Law and Criminology**
   To note the merging of the Departments of Social Work and Law and Criminology  
   KB/ MH AB/22/12

Items for formal approval

* 17. **Proposed amendments to regulations for 2022-23**
   To approve changes to the research degree regulations for 2021-22  
   KB AB/22/13

* 17.1 To approve changes to other academic regulations for 2021-22  
   MH AB/22/14

* 18. **Terms of reference**
   To approve the Terms of Reference for Partnerships Committee, Education Strategy Committee and the Executive Committee for Assessment.  
   KB/JK a, b & c AB/22/15

* 19. **Research Ethics Policy**
   To approve the Research Ethics Policy  
   KB AB/22/16

* 20. **Research Misconduct Policy**
   To approve the Research Misconduct Policy  
   KB AB/22/17

Items for report

* 21. **Review of Implementation of Schools**
   To receive a proposal for the review of the implementation of Schools  
   TB/JHE AB/22/18

* 22. **Library Services Content Strategy and updated Information Resources Policy**
   To note the Content Strategy and updated Information Resources Policy (formerly the Collection Development and Management Policy.  
   JK/KB AB/22/19
* 23. **Annual Review**

To receive the composite School reports from the review of postgraduate taught provision in 2020-21.  
MH AB/22/20

* 23.1 To receive the composite School reports from the review of postgraduate research provision in 2020-21.

KB AB/22/21

* 24. **Academic Board Executive**

To receive the minutes of the meeting of the Academic Board Executive held on 14 February 2022.

PJL AB/22/22

* 25. **Education Strategy Committee**

To receive the minutes of the Education Strategy Committee meetings held on 15 November 2021 and 12 January 2022.

JK AB/22/23

* 26. **Partnerships Committee**

To receive the minutes of the Partnerships Committee held on 29 November 2021.

KB AB/22/24

* 27. **Quality Assurance and Standards Committee**

To receive the minutes of the Quality Assurance and Standards Committee held on 11 November 2021.

MH AB/22/25

**Other Matters**

28. **Date of next meeting**

Wednesday 1 June 2022, 2pm, venue to be confirmed.  
PJL