

AGENDA

For the meeting to be held on Wednesday 1 July 2015 at 5.00pm in the MX034

FORMAL BUSINESS

1. **MEMBERSHIP**
To note the membership of Council, the end of terms of office and last meetings of SU and staff members. CL/15/33
2. **REGISTER OF INTEREST**
To invite members to indicate if they have a conflict of interest, not previously declared, with an item on this agenda.
3. **MINUTES**
To confirm the minutes of the last meeting held on 13 May 2015 (M15/50-M15/105) Attached
4. **MATTERS ARISING FROM THE MINUTES**
To consider any matters arising, not elsewhere on the agenda, from the meeting held on 13 May 2015.
5. **UNSTARRING OF ITEMS**
To note the un-starring of any part B items. Members wishing to un-star items must notify the College Secretary's Office by **10am on Monday 29 June 2015**.

PART A: MAJOR ITEMS OF BUSINESS

6. **PRINCIPAL'S REPORT**
To receive an oral report from the Principal to include an update on:
 - HE funding cuts
 - Magna Carta celebrations.
7. **COLLEGE STRATEGY AND FUNDING PRIORITIES**
To receive the College strategy on a page and summary of funding priorities for 2015/16. CL/15/34
8. **STUDENT EXPERIENCE**
 - 8.1 To receive a report on Graduate employability and work experience. CL/15/35
 - 8.2 To receive a report on the development of social and extra-curricular opportunities from the Student's Union and Student Experience. CL/15/36
9. **STUDENTS' UNION**
To receive the Annual Report of Students' Union Activities. CL/15/37
10. **FINANCE**
 - 10.1 To note the financial forecast for 2014/15. CL/15/38
 - 10.2 To consider and approve the revenue and capital budgets for 2015/16. CL/15/39
 - 10.3 To approve the financial forecasts commentary and schedule for submission to HEFCE. CL/15/40
11. **THE ESTATES PROGRAMME**
 - 11.1 To receive an update on estates capital projects. CL/15/41

11.2	To receive the Estates Programme Business Impact Risk Register.	CL/15/42
11.3	To receive the Stage 3 investment case for the Student Residences project.	CL/15/43
12.	ELECTION OF A CHAIR OF THE FINANCE COMMITTEE To elect a Chair of Finance.	CL/15/44
13.	HEALTH & SAFETY	
13.1	To receive the annual report of the Health & Safety Assurance Committee.	CL/15/45
13.2	To receive a report regarding the Pressure systems and lifting equipment.	CL/15/46
14.	GOVERNANCE	
14.1	To consider the draft statutes and recommend them to Privy Council for approval.	CL/15/47
14.2	To receive the 2015 Register of Council Members' Interests.	CL/15/48

PART B: ITEMS FOR REPORT AND FORMAL APPROVAL

15.*	ANNOUNCEMENTS None	
16.*	REPORT OF DECISIONS TAKEN BY THE CHAIRMAN None	
17.*	REPORT OF DECISIONS TAKEN BY CIRCULATION None	
18.*	HONORARY FELLOWSHIPS To note the award of Honorary Fellowships of the College to Professor Phillip Beesley, Professor Peter Bramley, Mr Leon Ellison, Professor Mary Fowler and Professor Bernie Vining on 14 May 2015.	
19.*	POLICIES FOR APPROVAL	
19.1*	The Donation Acceptance Policy.	CL/15/49
19.2*	The Gift Disbursement Policy.	CL/15/50
20.*	COUNCIL COMMITTEES	
20.1*	To note reappointments to Council committees with effect from 1 October 2015.	CL/15/51
20.2*	To note the co-option of a pool member to a Council committee.	CL/15/52
21.*	PRINCIPAL'S OVERSEAS TRAVEL EXPENSES To note the Principal's overseas travel expenses for 2014/15.	CL/15/53
22.*	PROFESSIONAL INDEMNITY INSURANCE RENEWAL To note Council members are asked to provide an update to the Secretariat for the annual renewal of the policy.	CL/15/54
23.*	ACADEMIC BOARD MINUTES Academic Board 25 March 2015. Academic Board met on 3 June 2015 minutes not yet finalised.	CL/15/55
24.*	TO RECEIVE THE FOLLOWING MINUTES Founder's Endowment Fund and signed extract of the minutes 13 May 2015 Council Executive 29 April 2015 Capital Projects Assurance Committee 6 May 2015 Council Executive 2 June 2015	CL/15/56

Equality & Diversity met 8 June 2015 minutes not yet finalised
Finance Committee 11 June 2015
Remuneration Committee 16 June 2015 minutes not yet finalised
Health & Safety Assurance 18 June 2015 minutes not yet finalised

25.* **TO NOTE THE FOLLOWING COMMITTEES HAVE NOT MET SINCE THE LAST MEETING OF COUNCIL**

Capital Projects Assurance Committee to meet 25 June 2015
Audit & Compliance Committee 27 July 2015

26.* **DATE OF THE NEXT MEETING**

To note that the next meeting of Council will be held on Wednesday 7 October 2015 at 5pm.

27.* **COUNCIL MEETING DATES FOR 2015/16**

Tuesday and Wednesday 17/18 November 2015 Strategy day and Council Meeting
Wednesday 24 February 2016 5pm
Wednesday 11 May 2016 5pm
Wednesday 6 July 2016 5pm

28.* Council and committee meeting dates for September 2015 to July 2018 are available in the Council Shared area and on the College website:

<https://www.royalholloway.ac.uk/aboutus/governancematters/collegemeetings/home.aspx>