

AGENDA

For the meeting to be held on **Wednesday 11 May 2016 at 5.00pm** in the **Management Building Lecture Theatre**

FORMAL BUSINESS

1. **MINUTES**
To confirm the minutes of the meeting held on 24 February 2016 (M16/01-M16/71) and the extract from the minutes (M16/15 – M16/19) confirming the first resolution of the Statutes for Privy Council. Attached
2. **MATTERS ARISING FROM THE MINUTES**
To consider any matters arising, not covered elsewhere on the agenda.
3. **REGISTER OF INTEREST**
To invite members to indicate if they have a conflict of interest, not previously declared, with an item on this agenda.
4. **UNSTARRING OF ITEMS**
To note the un-starring of any part B items. Members wishing to un-star items must notify the College Secretary's Office by **10am on Monday 9 May 2016**.

PART A: MAJOR ITEMS OF BUSINESS

5. **ACADEMIC**
To receive a presentation on activity in the Science Faculty from Professor Paul Hogg, Dean of the Faculty.
6. **PRINCIPAL'S REPORT**
To receive a report from the Principal CL/16/18
7. **COLLEGE STATUTES AND GOVERNANCE DOCUMENTS**
 - 7.1 To consider a special resolution on the Statutes CL/16/19
 - 7.2 To receive the Council Standing Orders CL/16/20
 - 7.3 To receive the Statement of Primary Responsibilities and Duties of Council Members. CL/16/21
 - 7.4 To receive the Council Schedule of Delegations CL/16/22
8. **COLLEGE STRATEGY**
To receive an update on the College Strategy
9. **THE ESTATES PROGRAMME**
 - 9.1 To receive an update on major projects CL/16/23
 - 9.2 To receive an oral update on the acquisition of Rusham Park
10. **GRADUATE DESTINATIONS**
To receive a report of graduate employability
11. **ASSURANCE**
 - 11.1 To receive the report of the HEFCE assurance review CL/16/24
 - 11.2 To receive HEFCE's annual assessment of institutional risk CL/16/25
12. **POLICIES**

Council

- | | | |
|------|--|----------|
| 12.1 | To receive the Freedom of Speech Policy for approval | CL/16/26 |
| 12.2 | To receive the Grievance policy and procedures for approval | CL/16/27 |
| 12.3 | To receive the Disciplinary Policy and procedures for approval | CL/16/28 |
| 12.4 | To receive the Data Protection Policy for approval | CL/16/29 |

PART B: ITEMS FOR REPORT AND FORMAL APPROVAL

- 13.* **ANNOUNCEMENTS**
None
- 14.* **REPORT OF DECISIONS TAKEN BY THE CHAIRMAN**
None
- 15.* **REPORT OF DECISIONS TAKEN BY CIRCULATION**
None
- 16.* **THE REGISTERS OF COUNCIL INTERESTS AND SKILLS REGISTER**
To note the registers will be updated after the July meeting for the start of 2016/17.
- 17.* **TO RECEIVE THE FOLLOWING MINUTES** CL/16/30
Audit & Compliance Committee 15 February 2016
Health & Safety 22 February 2016
Capital Projects Assurance Committee 7 March and 11 April 2016
Equality & Diversity meeting of 21 March 2016
Capital Projects Assurance Committee 25 April 2016 (Minutes not yet available)
Council Executive 27 April 2016 (Minutes not yet available)
- 18.* **TO NOTE THE FOLLOWING COMMITTEES HAVE NOT MET SINCE THE LAST MEETING OF COUNCIL**
Finance Committee next meeting 9 June 2016
Remuneration Committee was due to meet 27 April 2016, meeting will be rescheduled.
- 19.* **SEALING OF DOCUMENTS**
26 February 2016: Delivery agreement in relation to design and construction of new student residences for Royal Holloway, University of London by 1 September 2017.
26 February 2016: Parent Company guarantee between Wilmott Dixons Holdings Ltd and RHBNC.
26 February 2016: Sub contractor's employer warranty relating to the design, construction, completion and commissioning of new student residences for Royal Holloway, University of London.
5 April 2016: Appointment of Principal Designer in relation to the Royal Holloway student residences project.
5 April 2016: Appointment of Principal Designer in relation to the Royal Holloway science building.
13 April 2016: Library and Student Services Centre contract documents, JCT 2011 Design and Build and Schedule of amended clauses.
20. **OTHER BUSINESS**
21. **RESERVED AREA OF BUSINESS**
A separate agenda.
- 22.* **DATE OF THE NEXT MEETING**

Royal Holloway, University of London
Council

Wednesday 6 July 2016 at 5.00pm in the room MX034

Additional item: Proposed changes to University of London institutional membership titles CL/16/31