

## AGENDA

For the meeting to be held on Wednesday 13 May 2015 at 5.00pm in the Management Lecture Theatre

### FORMAL BUSINESS

1. **MEMBERSHIP**  
To note the membership of Council
2. **REGISTER OF INTEREST**  
To invite members to indicate if they have a conflict of interest, not previously declared, with an item on this agenda.
3. **MINUTES**  
To confirm the minutes of the last meeting held on 4 March 2015 (M15/01xx-M15/09) attached
4. **MATTERS ARISING FROM THE MINUTES**  
To consider any matters arising, not elsewhere on the agenda from the meeting held on 4 March 2015
5. **UNSTARRING OF ITEMS**  
To note the un-starring of any part B items. Members wishing to un-star items must notify the College Secretary's Office by **10am on Monday 11 May 2015**.

### PART A: MAJOR ITEMS OF BUSINESS

6. **PRINCIPAL'S REPORT**  
To receive a report from the Principal CL/15/18
7. **PRIVATE PLACEMENT**  
To receive a report on completion of the private placement CL/15/19
- 8.. **COUNTER TERRORISM AND THE PREVENT SECURITY BILL**  
To note the implementation of the Prevent Duty CL/15/20
9. **ASSURANCE**
  - 9.1 To review progress with the 2014/15 Audit Plan CL/15/21
  - 9.2 To receive HEFCE's annual assessment of institutional risk CL/15/22
10. **THE ESTATES PROGRAMME**
  - 10.1 To approve changes to the Project Governance Framework CL/15/32
  - 10.2 To receive a request for funding in order to carry out enabling works for the library during June/July CL/15/23
  - 10.3 To receive an update on Estates major projects CL/15/24
11. **GOVERNANCE**
  - 11.1 To consider the draft statutes and recommend them to Privy Council for approval. CL/15/17
  - 11.2 To approve the membership of Council CL/15/25
  - 11.3 To approve the outcome of the election for an academic staff member of Council CL/15/26
  - 11.4 To approve the Student regulations for 2015/16 CL/15/27
  - 11.5 To approve the Student Complaint regulations for 2015/16 CL/15/28

**PART B: ITEMS FOR REPORT AND FORMAL APPROVAL**

12. **ANNOUNCEMENTS**  
None
13. **REPORT OF DECISIONS TAKEN BY THE CHAIRMAN**  
None
14. **REPORT OF DECISIONS TAKEN BY CIRCULATION**  
None
15. **REGISTER OF INTERESTS**  
To receive the 2015 Register of Council Interests: Following the meeting of Council Executive on 29 April 2015 discussion needs to take place regarding staff member declarations. The register will be brought to Council when the Register has been agreed by Council Executive.
16. **HILDA MARTINDALE TRUST** CL/15/29  
To receive a report from the Trust
17. **ACADEMIC BOARD MINUTES** CL/15/30  
Academic Board 10 December 2014
18. **TO RECEIVE THE FOLLOWING MINUTES** CL/15/31  
Remuneration Committee 29 October 2014  
Capital Projects Assurance Committee 2 February 2015  
Council Executive 18 February 2015:  
NOTE: following the procedure agreed by Council at its meeting on 18 November 2014, the Council Executive Committee agreed to co-opt pool member David Williams to Finance Committee with the approval of the Chair of Finance and the Finance committee.  
Equality & Diversity 26 February 2015  
Health & Safety Assurance 30 March 2015  
Council Executive met 29 April (Minutes will be circulated at the July meeting)  
Capital Projects Assurance Committee met 6 May 2015 (Minutes will be circulated at the July meeting)
19. **TO NOTE THE FOLLOWING COMMITTEES HAVE NOT MET SINCE THE LAST MEETING OF COUNCIL**  
Audit & Compliance Committee  
Finance  
Remuneration Committee
20. **SEALING OF DOCUMENTS**  
23 March 2015; Exclusive licensing agreement between Shire International Gmbh and the College.  
31 March 2015; Planning obligation by deed of agreement under section 106 and section 106a of the Town and Country Planning Act 1990 (as amended) relating to the development of land on/at Egham Hill, Egham, Surrey. Planning Application Ref RU14/0099  
6 May 2015; Royal Holloway and Bedford New College and Geoffrey Osborne Limited, Pre Construction Services Agreement in relation to the new Library and Student Services Building
21. **DATE OF THE NEXT MEETING**  
To note that the next meeting of Council will be held on Wednesday 1 July 2015 at 5pm in MX034.
22. **COUNCIL MEETING DATES FOR 2015/16**  
Wednesday 7 October 2015 Wednesday 24 February 2016  
Tuesday and Wednesday 17/18 November 2015 Wednesday 11 May 2016  
Strategy day and Council Meeting Wednesday 6 July 2016

To be followed by a meeting of the Founder's Endowment Fund Trustees