

AGENDA

For the meeting to be held on Tuesday 17 November 2015 at 2.15pm in the Flitcroft Room at Cumberland Lodge

FORMAL BUSINESS

1. **MINUTES**
To confirm the minutes of the last meeting held on 7 October 2015 (M15/106-M15/237) Attached
2. **MATTERS ARISING FROM THE MINUTES**
To consider any matters arising, not covered elsewhere on the agenda.
3. **REGISTER OF INTEREST**
To invite members to indicate if they have a conflict of interest, not previously declared, with an item on this agenda.
4. **UNSTARRING OF ITEMS**
To note the un-starring of any part B items. Members wishing to un-star items must notify the College Secretary's Office by **10am on Monday 16 November 2015**.

PART A: MAJOR ITEMS OF BUSINESS

5. **PRINCIPAL'S REPORT**
 - 5.1 To receive a report from the Principal including an update on estates projects. CL/15/70
 - 5.2 To receive an update on the Government's Green Paper
 - 5.3 To receive a report on Student Admissions for 2015-2016 CL/15/71
6. **COLLEGE STATUTES AND STANDING ORDERS**
 - 6.1 To consider a special resolution on the Statutes CL/15/72
 - 6.2 To consider the revised Council Standing Orders CL/15/73
7. **MONITORING IMPLEMENTATION OF THE COLLEGE STRATEGY**
 - 7.1 To receive the annual Performance and Accountability Review for 2014/15 CL/15/74
 - 7.2 To receive a report of the Key Performance Indicators CL/15/75
 - 7.3 To consider the Strategic Risk Register CL/15/76
 - 7.4 To receive a report of proposed actions resulting from the planning letter for 2015/16 CL/15/77
 - 7.5 To agree the planning letter for 2016/17 CL/15/78
8. **ANNUAL REPORT FROM THE AUDIT AND COMPLIANCE COMMITTEE**
To receive the report for 2014/15 of the Audit and Compliance Committee CL/15/79
9. **FINANCIAL MATTERS**
 - Annual Accounts 2014/15**
 - 9.1 To approve the annual accounts 2014/15 CL/15/80
 - Financial Forecast 2015/16**
 - 9.2 To approve the commentary and financial schedules to be submitted to HEFCE CL/15/81
 - 9.3 To approve the Ethical Investment Policy CL/15/82
10. **ACADEMIC MATTERS**

	To approve the addition of the Department of Electronic Engineering as an academic unit	CL/15/83
11.	REPORTS	
11.1	To receive a report on the management of the academic portfolio	CL/15/84
11.2	To receive a report regarding student safety	CL/15/85
12.	EQUALITY & DIVERSITY STRATEGY	
12.1	To receive the annual report of the Equality and Diversity Committee	CL/15/86
12.2	To receive a report monitoring the implementation of the Equality and Diversity Strategy Action plan	CL/15/87
13.	GOVERNANCE	
13.1	To receive the first annual report of Council 2014/15 for publication to College	CL/15/88
13.2	To receive the College Ethics statement	CL/15/89

PART B: ITEMS FOR REPORT AND FORMAL APPROVAL

14.* **ANNOUNCEMENTS**

Professor David Cesarani OBE, 1956 - 2015

Today our thoughts are with the family, friends, colleagues - here at Royal Holloway and across the world - of Professor David Cesarani, OBE, following his death after a short illness.

Professor Cesarani was widely acknowledged to be one of the world's foremost authorities on Jewish history and particularly the Holocaust. He was a member of the Home Office Holocaust Memorial Day Strategic Group, Director of the AHRC Parkes Centre, part of the Parkes Institute for the Study of Jewish/non-Jewish Relations and a regular media contributor. His research included several seminal works; *Eichmann: His Life and Crimes* (2006), *Major Farran's Hat: Murder, Scandal and Britain's War Against Jewish Terrorism* (2009) and *Justice Delayed: How Britain became a Refuge for Nazi War Criminals* (1992).



In 2005 he was awarded an OBE for services to Holocaust Education and advising the government with regard to the establishment of Holocaust Memorial Day. David was a brilliant scholar and an inspirational teacher, supervisor and public lecturer; he was also a man of the highest academic integrity. Those who knew him speak of his warmth and intellectual generosity. He will be enormously missed by all those who loved him, worked with him, studied with or were taught by him.

May he rest in peace.

lquad 10 November 2015

15.* **REPORT OF DECISIONS TAKEN BY THE CHAIRMAN** None

- 16.* **REPORT OF DECISIONS TAKEN BY CIRCULATION**
None
- 17.* **POLICIES**
To approve amendments to the Travel, Subsistence and Personal Expenses Policy CL/15/90
- 18.* **THE HEALTH CENTRE**
To receive the annual report from the Health Centre CL/15/91
- 19.* **TO RECEIVE THE FOLLOWING MINUTES** CL/15/92
Capital Projects Assurance Committee 28 September 2015
Equality & Diversity 6 October 2015
Health & Safety 21 October 2015 (Minutes not yet available)
Finance Committee 22 October 2015
Council Executive 28 October 2015
Remuneration Committee 28 October 2015
Audit & Compliance Committee 2 November 2015
- 20.* **TO NOTE THE FOLLOWING COMMITTEES HAVE NOT MET SINCE THE LAST MEETING OF COUNCIL**
Capital Projects Assurance Committee
- 21.* **SEALING OF DOCUMENTS**
22 October 2015: Agreement relating to improvement works to the highway at A30 Egham Hill/Harvest Road, Egham with Surrey County Council
- 22.* **OTHER BUSINESS**
To note that the Committee's Handbook has been updated for 2015/16 and is on the website and in the Council shared area.
23. **RESERVED AREA OF BUSINESS**
None
- 24.* **DATE OF THE NEXT MEETING**
To note the special meeting for the second resolution of the Statutes on Friday 18 December at 10.00am in the Windsor Building rooms 1-02/1-03.
To note that the next meeting of Council will be held on Wednesday 24 February 2016 at 5pm in Win1-02/1-03

FEF agenda to follow the meeting