

Royal Holloway  
University of London

COUNCIL

To All Members of the Council

**2<sup>ND</sup> CIRCULATION**  
**COUNCIL & FOUNDER'S ENDOWMENT FUND MEETINGS**  
**5 PM – WEDNESDAY, 14 JANUARY 2009 – WINDSOR BUILDING**

The second circulation for the meetings of the Council and the Trustees of the Founder's Endowment Fund, to be held on Wednesday, 14 January 2009, is attached.

**RESERVED AREA BUSINESS**

There are now some additional items to be taken under Reserved Business (for which student members, officers and observers will be asked to withdraw). The Reserved Area Business Agenda is also attached.

**OUTSTANDING PAPERS**

The following papers will be tabled:

**Council**

- CL/09/02 – Principal's Report
- CL/09/09 – St George's Update
- CL/09/25 – Land Acquisition (RAB)
- CL/09/26 – College Secretary (RAB)

**Founder's Endowment Fund**

- FEF/09/02 – Valuation of the Fund

**STARRED ITEMS**

Members are reminded that the items of business under Part B of the agenda are starred. These items will be deemed to have been approved, or noted, as appropriate, unless they are unstarred by contacting my office prior to midday on Wednesday.

**APOLOGIES**

If you are unable to attend the meetings, or stay for supper, please notify Jill McKenzie ([j.mckenzie@rhul.ac.uk](mailto:j.mckenzie@rhul.ac.uk)) by return.

**NEW GOVERNANCE STRUCTURE OF UoL**

Enclosed with this mailing, for information, is a leaflet issued recently by the University of London, entitled "*A New Governance Structure for the Federal University*".

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Interim Acting College Secretary  
8 January 2009

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Royal Holloway  
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COUNCIL

AGENDA

**for the meeting to be held at 5pm on Wednesday, 14 January 2009  
in the Windsor Building**

**FORMAL BUSINESS**

**1. MEMBERSHIP**

- 1.1 To welcome Professor Clare Bradley, who has been elected to membership by the academic teaching staff, succeeding George Dickson, to serve to 30 September 2011.
- 1.2 To note that Andrew Martin has been elected to membership by the academic-related staff, succeeding Jonathan Morgan. His term of office will run initially to 30 September 2009 and will then be renewable on a rolling basis until negotiations for the introduction of new definitions of staff are finalised. To further note that Andrew Martin is attending the meeting in his capacity as Interim Acting College Secretary. [*Ref M08/233*].
- 1.3 To welcome Dr Gordon Mousinho, Director of Operations and Professor Katie Normington, Dean of Arts. They will both be "in attendance" at Council meetings.
- 1.4 On the recommendation of the Nominations & Honorary Awards Committee, to appoint Janet Walker as an unnominated lay member of Council. [*Ref agenda item 20.2*]

CL/09/01

**2. CONFLICT OF INTEREST**

To invite members to indicate if they have a conflict of interest with any agenda items.

**3. MINUTES**

To confirm the Minutes of the last meeting, held on 17 October 2008 (M08/170 – M08/233).

Attached

**4. MATTERS ARISING FROM THE MINUTES**

To consider any matters arising, not elsewhere on the agenda.

4.1 Honorary Degrees of the University of London

Arising from M08/237, to note that contact has been made with J G Ballard, The Right Rev Dr Christopher Cocksworth and Tony Garnett All three nominees have confirmed their willingness to be conferred with honorary doctorates in 2009, although sadly J G Ballard is in a very poor state of health.

5. **UNSTARRING OF ITEMS**

To note the unstarring of any Part B items.

**PART A: MAJOR ITEMS OF BUSINESS**

6. **PRINCIPAL'S REPORT**

To receive the Principal's report.

CL/09/02

7. **FINANCIAL MATTERS**

7.1 To receive the Annual Accounts and Financial Statements for the College as a whole, and for Royal Holloway Enterprise Ltd, which were approved on behalf of the Council by the Executive Committee on 17 November 2008.

CL/09/03  
&  
CL/09/04

7.2 To receive an update on the financial outturn for 2008-09.

CL/09/05

7.3 To receive the financial forecasts and commentary submitted to HEFCE on 1 December 2008.

CL/09/06

7.4 To approve the appointment of Professor Adam Tickell, Vice-Principal (Research, Enterprise & Communications), as a Director of Royal Holloway Enterprise Ltd, with immediate effect, following the resignation of David Sweeney on 31 August 2008.

8. **RESEARCH ASSESSMENT EXERCISE**

To receive a report on the outcome of the Research Assessment Exercise 2008.

CL/09/07

9. **STRATEGIC PLANNING**

9.1 Student Numbers

To receive and consider a report on the final position with regard to student admissions in 2008-09, based on the count taken on 1 December 2008.

CL/09/08

- 9.2 Royal Holloway's relationship with St George's, University of London (M08/201 – M08/210)  
To receive an update on the proposed merger. CL/09/09
- 9.3 Branch Campus in Kuala Lumpur (Kuala Lumpur Education City) (M08/211 – M08/212)  
To receive a further update on the invitation by KLEC Ventures Sdn Bhd to participate in a joint venture in Kuala Lumpur. CL/09/10
- 9.4 Corporate Planning Statement  
To receive a copy of the Corporate Planning Statement submitted to HEFCE on 1 December 2008. CL/09/11

**10. AUDIT & COMPLIANCE COMMITTEE'S ANNUAL REPORT**

- 10.1 To receive the Annual Report for 2007-08 from the Audit & Compliance Committee. CL/09/12

**11. GOVERNANCE**

11.1 Chair of Audit & Compliance Committee

On the recommendation of the Nominations & Honorary Awards Committee, to appoint Bill Rooke as Chair of the Audit & Compliance Committee with immediate effect, succeeding Richard Buswell who will step down but remain a member of the Committee.

11.2 Chair of HR & Equal Opportunities Committee

On the recommendation of the Nominations & Honorary Awards Committee, to appoint Gloria Stuart as Chair of the Human Resources & Equal Opportunities Committee, to succeed Barbara Shorter upon her retirement from Council on 31 July 2009.

**PART B: ITEMS FOR REPORT AND FORMAL APPROVAL**

\* **12. ANNOUNCEMENTS**

12.1 To note the appointment of Professor Rosemary Deem as Dean of the Faculty of History & Social Sciences from 1 February 2009. Professor Deem will join the College from Bristol University where she has been Professor of Education since 2001. She also became Research Director for its Faculty of Social Sciences and Law Faculty in 2007.

12.2 To note that Professor Philip Beesley's term of office as Dean of the Faculty of Science has been extended until 31 July 2011.

- \* 13. **REPORT OF DECISIONS TAKEN BY THE CHAIRMAN**  
To note that no action has been taken by the Chairman since the last meeting.
- \* 14. **REPORT OF DECISIONS TAKEN BY CIRCULATION**  
To note that no decisions have been taken by circulation since the last meeting.
- \* 15. **ACADEMIC BOARD**  
To receive a report from the meeting of the Academic Board, held on 10 December 2008. CL/09/13
- \* 16. **AUDIT & COMPLIANCE COMMITTEE**  
To receive a report from the meeting of the Audit & Compliance Committee, held on 7 November 2008. CL/09/14
- \* 17. **ESTATES COMMITTEE**  
To receive a report from the meeting of the Estates Committee, held on 9 October 2008. CL/09/15
- \* 18. **FINANCE COMMITTEE**
  - 18.1 To receive a report from the meeting of the Finance Committee, held on 29 October 2008. CL/09/16
- \* 19. **HUMAN RESOURCES & EQUAL OPPORTUNITIES COMMITTEE**  
To receive the minutes of the meeting of the Human Resources & Equal Opportunities Committee, held on 20 November 2008. CL/09/17
- \* 20. **NOMINATIONS & HONORARY AWARDS COMMITTEE**
  - 20.1 To receive a report from the meeting of the Nominations & Honorary Awards Committee, held on 13 November 2008. CL/09/18
  - 20.2 Subject to her appointment to Council as an un-nominated member being agreed (*ref agenda item 1.4*), to appoint Janet Walker as a member of the Finance and Investment Sub-Committees.

- \* 21.     **REMUNERATION COMMITTEE**

To receive a report from the meeting of the Remuneration Committee, held on 13 October 2008. CL/09/19
- \* 22.     **STRATEGIC POLICY COMMITTEE**

To note that meeting of the Strategic Policy Committee, scheduled to be held on 11 December 2008 was cancelled.
- \* 23.     **COMMITTEE TERMS OF REFERENCE**

Upon the recommendation of the Nominations & Honorary Awards Committee to approve amendments to Committee terms of reference. CL/09/20
- \* 24.     **MEMBERSHIP OF COUNCIL COMMITTEES**

  - 24.1    Student Discipline Committee

To appoint members of academic teaching staff to the Student Discipline Committee, with effect from 1 October 2008 to 30 September 2010. CL/09/21
  - 24.2    Statute 25 Committees

To appoint members of academic teaching staff to Statute 25 Committees, with effect from 1 October 2008 to 30 September 2010. CL/09/22
- \* 25.     **STUDENT DISCIPLINARY REGULATIONS**

To approve amendments to the Student Disciplinary Regulations. CL/09/23
- \* 26.     **DATES OF COUNCIL MEETINGS IN 2009-10**

To agree proposed dates for meetings in 2009-10. CL/09/24
- \* 27.     **HILDA MARTINDALE EDUCATIONAL TRUST**

On the recommendation of the Trustees, to appoint Valerie Cromwell (Lady Kingman), a former Director of the *History of Parliament*, as an Exhibition Trustee, from 1 January 2009 to 31 December 2014, following the retirement of Professor Leonee Ormond. Ms Cromwell previously served as a Trustee from 1997 to 2002 and the regulations permit reappointment, provided that there has been a gap of at least one year.

\* 28. **SEALING OF DOCUMENTS**

To note that the following document has been sealed since the last meeting:

- On 26 November 2008, Confidentiality and Exclusivity Agreement with St George's, University of London.

Andrew Martin  
Interim Acting College Secretary  
17 December 2008

**Agenda items 29 - 32 are items of Reserved Business. Student members, officers and observers are asked to withdraw for these items.**