

Council

10 October 2018

1700-1900

Shilling Building Lecture Theatre



Agenda

Formal Business

		Lead	Paper
1.	Apologies Received from the following members: <ul style="list-style-type: none">• Mr Jeremy McIlroy• Mrs Chris Shoukry	SJC	
2.	Terms of Reference To review the terms of reference of Council	SJC	CL/18/59
3.	Membership of Council To note the membership of Council and committees for 2018/19	SJC	CL/18/60
4.	Minutes To confirm the minutes of the meeting held on 4 July 2018 (M18/167-M18/226) and 6 July 2018 (M18/151-M18/166)	SJC	attached
5.	Matters Arising To consider any matters arising, not covered elsewhere on the agenda.	SJC	
6.	Register of Interest To invite members to indicate if they have a conflict of interest, not previously declared, with an item on this agenda.	SJC	
7.	Unstarring of items To note the un-starring of any part B items. Members wishing to unstar items must notify the College Secretary's Office by 10am on Monday 8 October 2018 .	SJC	

Major Business

8.	Appointment of the Chair of Council		
8.1	To receive an update on the progress with the recruitment of the next Chair of Council.	DA	CL/18/61
8.2	To consider the appointment of Dame Margaret Hodge as an independent member of Council and as the next Chair of Council.	DA	To follow
9.	Confirmation of Office for Students Registration To receive the outcome of the application to register with the Office for Students and operational implications	PJL	CL/18/62

10.	Principal's Report		
	To receive a report from the Principal	PJL	CL/18/63
11.	Student Numbers		
11.1	To receive a report on student numbers for 2018/19	DA	CL/18/64
12.	Update on USS Pension Scheme	PJL/SA	CL/18/65

Projects

13.	Residences Transaction		
	To receive a report on the Residences Transaction	SA	CL/18/66
14.	Update on current Change Programme		
	To receive a report on the current change programme including:	KN/DA	CL/18/67
	• Proposed academic restructuring	KN	
	• Proposed academic administration restructuring	DA	
	• Achieving higher level surpluses	KN/DA	
15.	Estates		
15.1	To note progress of current major estates projects	SA/PJL	CL/18/68
15.2	To note the start of two major projects and agree the commencement of the CPAC review process.	PJL	
	• Enterprise Centre		CL/18/69
	• Music, Media Art and Centre for Digital Creativity		CL/18/70
15.3	To note the terms of reference and membership of the Capital Projects Assurance Committee	DA	CL/18/71

Regulatory and Compliance

16.	Audit Committee Update		
16.1	To receive an update on progress with Procure to Pay	SA	CL/18/72
16.2	To receive an oral update on Risk Management and Cyber Security	DA	Oral

Personnel

17.	Proposed Changes to Secretary to Council		
	To consider a recommendation from Council Executive to make changes to the appointment of the Secretary to Council	SJC/PJL	CL/18/73
18.	Deputy Principals		
	To note the appointment of Deputy Principals	PJL	CL/18/74

Council Strategy day

19. **Council Strategy Day**
To consider the agenda for the Council strategy days on 21 and 22 November 2018 P J L CL/18/75
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Starred Items for Report and Formal Approval

20. **Reportable Events**
To receive a report of any reportable event under OfS condition F3(i)
21. **Report Of Decisions Taken By The Chairman**
None
22. **Report Of Decisions Taken By Circulation**
None
23. **Principal's Overseas travel expenses**
To note the Principal's Overseas travel expenses for 2017/18 P J L CC/18/76
24. **Register Of Interests**
To receive the Register of Council members' interests for 2018/19 D A CL/18/77
- 25.* **Committee Reports**
To receive the annual report of the Health & Safety Assurance Committee C S CL/18/78
- 26.* **Policies**
To receive the following policies: E M CL/18/79
- Counter Fraud Policy and Procedures
 - Fraud Response Plan
 - Whistle Blowing Policy
- 27.* **Honorary Degrees**
To note honorary degrees awarded at summer graduation ceremonies to:
- Lynwen Brennan CBE
 - Jayne-Anne Gadhia CBE
 - Stephanie Shirley CHDBE
 - Khatun Sapnara
 - Chris Packham
- 28.* **Academic Board**
To approve the membership of Academic Board 2018/19 P J L CL/18/80
- 29.* **To Receive The Following Minutes** CL/18/81
- Equality & Diversity Committee 23 April 2018
- Remuneration Committee 25 April 2018
- Council Executive Committee 6 June 2018
- Audit & Compliance Committee 11 June 2018
- Health & Safety Assurance Committee 12 June 2018
- Finance Committee 21 June 2018
- Academic Quality Assurance Committee 25 June 2018

Audit & Compliance Committee 17 September 2018 (minutes not yet available)

Finance Committee 11 September 2018

Council Executive Committee 19 September 2018 (minutes not yet available)

Remuneration Committee 19 September 2018 (minutes not yet available)

Health & Safety and Well Being Committee 3 October 2018 (minutes not yet available)

30. **To Note The Following Committees Have Not Met Since The Last Meeting Of Council**

Capital Projects Assurance Committee

31. **Sealing Of Documents**

3 July 2018: Lease of the property known as rooms 102,103,104,105 and 106/7, Senate House, Malet Street, London, between RHUL and University of London.

3 July 2018: Honorary Degree Certificates (x2)for presentation to:

- Lynwen Brennan CBE
- Jayne-Anne Gadhia CBE
- Stephanie Shirley CHDBE
- Khatun Sapnara
- Chris Packham

16 July 2018: Contract document for Founders Reading Rooms refurbishment works (intermediate Building Contract) x2

16 July 2018: Technical Adviser appointment letter for Bedford & McCrea refurbishment (x2)

Other Business

32. **Other Business**

33. **Date of next meetings**

Wednesday 21 and Thursday 22 November 2018 Council Strategy days, Cumberland Lodge, Windsor Great Park

Thursday 28 February 2019 5.00pm

Prior to the meeting 4.15-4.45pm: Matthew Smith, Senior Fellow-Public History, will talk about the Citizens Project. venue tbc

Thursday 2 May 2019 5.00pm

Thursday 4 July 2019 5.00pm
