

Royal Holloway, University of London
Programme specification for an undergraduate award
BA Translation Studies (German) with a Year Abroad (Q911)

Section 1 – Introduction to your programme

This programme specification is a formal document, which provides a summary of the main features of your programme and the learning outcomes that you might reasonably be expected to achieve and demonstrate if you take full advantage of the learning opportunities that are provided. Further information is contained in the College prospectus, and in various handbooks, all of which you will be able to access online. Alternatively, further information on the College's academic regulations and policies can be found [here](#). Further information on the College's Admissions Policy can be found [here](#).

BA Translation Studies programmes are delivered in three or four years. In the three-year programme, years one, two and three each comprise one year of full-time study during each of which the student must follow courses to the value of 120 credits. In the four-year programme, years one, two and four each comprise one year of full-time study during each of which the student must follow courses to the value of 120 credits. Year three consists of a Year Abroad spent in a country or countries speaking the language of the student's specialism. The Year Abroad (YA) contributes a further 60 credits to each student's total, half of which are based on a report written in the source language and the other half on an oral examination on the student's return to test linguistic skills and intercultural awareness. Both the three-year and the four-year programmes provide structures in which students are able to gain ever-wider knowledge and understanding, and appropriate skills. The programmes contain a combination of mandatory core courses to introduce students to the techniques and theories of translation and to enable them to achieve fluency in their chosen language. In years two, three (and four if applicable) students may choose from a range of specialist options to develop their own interests. In the final year, all students are required to complete a translation project.

While Royal Holloway keeps all the information made available under review, programmes and the availability of individual course units, especially optional course units are necessarily subject to change at any time, and you are therefore advised to seek confirmation of any factors which might affect your decision to follow a specific programme. In turn, Royal Holloway will inform you as soon as is practicable of any significant changes which might affect your studies. For joint and combined honours programmes, please refer to the programme specification for your secondary department's corresponding single honours programme for further information on educational aims, and learning outcomes.

The following is a brief description for some of the most important terminology for understanding the content of this document:

Degree programme – Also referred to as 'degree course' or simply 'course', these terms refer to the qualification you will be awarded upon successful completion of your studies.

Course unit – Also referred to as 'module', this refers to the individual units you will study each year to complete your degree programme. Undergraduate degrees at Royal Holloway comprise four full units, or a combination of full and half units, to the value of 120 credits per year. On some degree programmes a certain number of optional course units must be passed for a particular degree title.

Section 2 – Programme details			
Date of specification update	April 2019	Location of study	Egham Campus
Programme award and title	BA Translation Studies (German) with a Year Abroad	Level of study	Undergraduate
Programme code	3259	UCAS code	Q911
Year of entry	2019/20		
Awarding body	Royal Holloway, University of London		
Department or school	SMLLC	Other departments or schools involved in teaching the programme	N/A
Mode(s) of attendance	Full-time	Duration of the programme	Four years
Accrediting Professional, Statutory or Regulatory Body requirement(s)	N/A		
Link to Coursefinder for further information:	https://www.royalholloway.ac.uk/studying-here/	For queries on admissions:	study@royalholloway.ac.uk .

Section 3 – Degree programme structure											
3.1 Mandatory course unit information											
The following table summarises the mandatory modules which students must take in each year of study											
Year	Course code	Course title	Contact hours*	Self-study hours	Written exams**	Practical assessment**	Coursework**	Credits	FHEQ level	Course status (see below)	Language Level***
1	ML1400	Introduction to Translation: Professional Skills	20	130	0	0	100%	15	4	MC	All
1	GM1701	German Advanced Written I	50	100	100%	0	0	15	4	MNC	Post A-Level
1	GM1702	German Advanced Oral I	20	130	0	100%	0	15	4	MC	Post A-Level
1	GM1400	German Language: Culture and Translation	20	130	80%	0	20%	15	4	MC	All
1	ML1000	Critical Analysis for Linguists	20	130	70%	0	30%	15	4	MNC	Native
2	ML2400	Questions of Translation and Transcultural Communication	20	130	70%	0	30%	15	5	MC	All
2	GM2400	Advanced German Translation: Skills and Practice	20	130	0	20%	80%	15	5	MC	All
2	GM2009	German Language II	70	230	50%	50%	0	30	5	MNC	Post A-Level
3	ML2999	Year Abroad Placement: Intercultural Competency and Professional Skills	0	300	0	0	100%	30	5	MC	All

4	ML3400	Advanced Translation: Professional Practice	22	278	0	0	100%	30	6	MC	All
4	GM3009	German Language III	70	230	50%	50%	0	30	6	MNC	All

This table sets out the most important information for the mandatory courses on your degree programme. These courses are central to achieving your learning outcomes, so they are compulsory, and all students on your degree programme will be required to take them. You will be automatically registered for these courses each year. Mandatory courses fall into two categories; 'condonable' or 'non-condonable'.

In the case of mandatory 'non-condonable' (MNC) courses, you must pass the course before you can proceed to the next year of your programme, or to successfully graduate with a particular degree title. In the case of mandatory 'condonable' (MC) courses, these must be taken but you can still progress or graduate even if you do not pass them. Please note that although Royal Holloway will keep changes to a minimum, changes to your degree programme may be made where reasonable and necessary due to unexpected events. For example; where requirements of relevant Professional, Statutory or Regulatory Bodies have changed and programme requirements must change accordingly, or where changes are deemed necessary on the basis of student feedback and/or the advice of external advisors, to enhance academic provision.

Students who are native speakers in the language in which they wish to specialise should replace the 30-credit language course with ML1000 (Critical Analysis for Linguists) and one course from the options available in their language). These courses will be mandatory non-condonable for these students.

*Contact hours come in various different forms, and may take the form of time spent with a member of staff in a lecture or seminar with other students. Contact hours may also be laboratory or, studio-based sessions, project supervision with a member of staff, or discussion through a virtual learning environment (VLE). These contact hours may be with a lecturer or teaching assistant, but they may also be with a technician, or specialist support staff.

**The way in which each course on your degree programme is assessed will also vary, however, the assessments listed above are all 'summative', which means you will receive a mark for it which will count towards your overall mark for the course, and potentially your degree classification, depending on your year of study. On successful completion of the course you will gain the credits listed. 'Coursework' might typically include a written assignment, like an essay. Coursework might also include a report, dissertation or portfolio. 'Practical assessments' might include an oral assessment or presentation, or a demonstration of practical skills required for the particular course.

*** Please note, the combination of mandatory courses you will be registered for will vary in accordance with your language level pathway.

3.2 Optional course units

In addition to mandatory course units, there will be a number of optional course units available during the course of your degree. The following table lists a selection of optional course units that are likely to be available. However, not all may be available every year. Although Royal Holloway will keep changes to a minimum, new options may be offered or existing ones may be withdrawn. For example; where reasonable and necessary due to unexpected events, where requirements of relevant Professional, Statutory or Regulatory Bodies (PSRBs) have changed and programme requirements must change accordingly, or where changes are deemed necessary on the basis of student feedback and/or the advice of External Advisors,

to enhance academic provision. There may be additional requirements around option selection, so it is important that this specification is read alongside your department's Student Handbook, which you can access via their [webpage](#).

Year 1	Year 2	Year 4
GM1122 German: German History and Culture	GM2122 German: Death and Desire: Mann and Kafka	GM3131 German: Narrative and Identity
ML1101 International Film I: Contexts and Practices	GM2124 German: Representations of Childhood and Youth	GM3130 German: Gothic Literature
ML1301 Visual Arts I: An Introduction to Visual Media	GM2123 German: Love and Marriage in the Novel	GM3134 German: Third Reich in German Film

3.3 Optional course unit requirements

Please refer to **Section 4**.

Section 4 - Progressing through each year of your degree programme

Year one:

Students who are native speakers in the language in which they wish to specialise should replace the 30-credit language course with ML1000 (Critical Analysis for Linguists) and one course from the options available in their language.) Students should **also** choose options equal to the value of at least 30 credits from a list of Year One courses offered by the School. Students may take one half or one course unit as an elective unit which can be freely chosen from those offered by other departments in accordance with College Regulations.

Year two:

Students who are native speakers in the language in which they wish to specialise should replace the 30-credit language course with two courses from the options available in their language. Students must **also** choose options equal to the value of 60 credits from a list of year two courses offered by the School.

Year three: (Year Abroad)

If you are taking a single language, in addition to ML2999, you must take the following **mandatory** course in your chosen language:

FR2501 Oral Examination in French (30 credits)
GM2501 Oral Examination in German (30 credits)
SN2501 Oral Examination in Spanish (30 credits)
IT2501 Oral Examination in Italian (30 credits)

If you are taking two or more languages you should split the year between countries speaking two different languages. In addition to ML2999 you must take the following mandatory courses in each of your chosen languages:

FR2502 Oral examination in French (15 credits)
GM2502 Oral examination in German (15 credits)
SN2502 Oral examination in Spanish (15 credits)
IT2502 Oral examination in Italian (15 credits)

Year Four:

Students must choose options equal to the value of 60 credits from a list of Year Four courses offered by the School.

Students must pass the mandatory language course in their chosen language(s) (FR1701 / GM1701 / IT1701 / SN1701) to progress into the second year of study and pass the year 2 mandatory language unit(s) (FR2009/GM2009 /SN2001 / IT2050) to progress into the final year (3 year programme) or the Year Abroad (4 year programmes). In order to qualify for an

award in the field of study, the final-year language unit (FR3009/GM3009/SN3001/IT3009) must be passed in the final year of study. Students who do not pass the mandatory course in their language may be awarded a degree in Translation Studies without mention of the language in question.

It is a College requirement that students on the 4 year programmes **complete** their Year Abroad (YA) in order to be able to progress into the final year. Following agreed university courses to their conclusion, including the sitting of examinations, carrying out agreed work placements and completing YA reports (where appropriate) constitute the completion of the YA.

PLEASE NOTE that students who **fail to complete** their YA as defined above will **NOT** normally be permitted to progress into the final year of their studies.

All first-year students on single, joint or combined honours programmes offered all or in part by departments or schools in the Faculty of Arts & Social Science are required to pass a Moodle-based writing skills quiz in order to progress into the second year of study. The pass mark for the test is 60%. Certificates of Distinction are awarded to students who achieve at least 80% in the quiz. Students may attempt the quiz as often as they wish with no penalties or capping. Students who meet the requirements for progression as stipulated in the [College's Undergraduate Regulations](#) (Section: Conditions for progression to the next year) but fail to pass the Moodle-based quiz will not be permitted to progress into their second year of academic study at the College.

Section 5 – Educational aims of the programme

The aims of this programme are:

- To develop an appreciation of the techniques and terminology of translation and the ability to apply these in the translation of a range of source-text types into English.
- To develop an understanding of the role and function of the professional translator and the nature of work in a professional translating context
- To develop an understanding of key terms and debates in theories of communication and translation and the ability to apply these to a range of texts and cultural products.
- To develop advanced skills in understanding, speaking and writing authentically in at least one of the modern languages offered by the School.
- To provide a learning environment in which students from all backgrounds will be able to develop intellectually.
- To provide experience and opportunity for developing a range of transferable skills.
- To introduce all students to the methods of independent research, both in a general sense and in relation to those approaches specific to research in modern languages, literatures and cultures.
- To broaden and deepen students' knowledge and understanding of key aspects of the societies and cultures of their chosen language(s).
- To encourage students to take responsibility for their own study through negotiating subject areas of specialism with each other in seminars, through the informed choice of options and an extended piece of writing in the final year.
- To encourage students to think proactively about their future career development through exposure to the experience of professional translation via experiences such as seminar and take-home activities, micro-placements and work shadowing.

Section 6 - Programme learning outcomes

In general terms, the programmes provide opportunities for students to develop and demonstrate the following learning outcomes. (Categories – Knowledge and understanding (K), Skills and other attributes (S), and Transferable skills (*))

<ol style="list-style-type: none"> 1. the techniques and terminology of translation; (K) 2. the role and function of the professional translator, the nature of work in a professional translating context and how to find paid or unpaid employment as a translator; (K) 3. the phonetics, grammar, structure and vocabulary of the principal varieties of their chosen language(s); (K) 4. the similarities and differences between their chosen language(s) and English; (K) 5. the culture of the country or countries speaking their chosen language(s); (K) 6. the resources and techniques available to students and researchers in the field of Translation Studies and in wider applications; (K) 7. the critical discourse which surrounds all of these, and the resources available in these fields; (K) 8. critical skills in close reading, the analysis and critical interpretation of text and data; (S) 9. fluency in their chosen language(s); (S) 10. sensitivity and responsiveness to language and form and an understanding of generic conventions; (S) 11. the ability to conduct research independently using traditional and electronic resources, and develop habits of reflection on study, reading, learning and research; (S) * 	<ol style="list-style-type: none"> 12. command of a wider vocabulary and appropriate critical and theoretical terminology; (S) 13. planning and execution of essays and project-work, bibliographical skills, developing a reasoned argument; (S) * 14. advanced written and oral communication skills, including the ability to present logical and coherent written and oral arguments of varying lengths; (S) * 15. the ability to organise and interpret complex information in a structured and systematic way, and to comprehend and develop sophisticated concepts; (S) * 16. the capacity for independent thought and judgement, along with skills in critical reasoning; (S) * 17. information technology skills (including word processing, email, WWW, information handling and retrieval), and the ability to engage with the textual use of new media, video, TV, DVD and electronic; (S) * 18. interpersonal skills, involving recognising and respecting the viewpoints of others; (S) * 19. time management and organisational skills including working to deadlines, prioritising tasks, organising work-time; (S) * 20. the ability to think reflectively about their own translations and critically compare them with other published and unpublished translation work; (S) 21. the ability to proactively plan their future career development and gain experience of a range of professional translation situations; (S) 22. in addition, this programme fosters the development of a range of personal attributes that are important in the world of work, and that strengthen the graduates' abilities to engage in lifelong learning and contribute to the wider community. These include personal motivation; the ability to work autonomously and with others; self-awareness and self-management; empathy and insight; intellectual integrity; awareness of responsibility as a local, national and international citizen; interest in lifelong learning; flexibility and adaptability; creativity. (S)
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Section 7 - Teaching, learning and assessment

Teaching and learning is mostly by means of lectures, seminars, workshops, language classes, tutorials, oral presentations and guided independent study. Assessment of knowledge and understanding is typically by formal examinations, coursework, examined essays, translation and language exercises, oral presentations and the translation project. Full details of the assessments for individual courses can be obtained from the School.

Section 8 – Additional costs

The fee for your year abroad will be 15% of the tuition fee for that academic year if you study or complete work-based placement as part of the [Erasmus exchange programme](#), or study at a university outside of Europe. The fee will be 20% of the tuition fee for that academic year if you complete a work-based placement in a non-European country.

The cost of your year abroad will vary by country. Typical living costs to consider will be accommodation, food and household items, entertainment, travel, books and bills (including your mobile phone). You'll also need to budget for travel to and from your country of study. Additional costs compared to studying in the UK will also depend on personal choices and it is important to research the cost of living before the year commences.

These estimated costs relate to studying this particular degree programme at Royal Holloway. General costs such as accommodation, food, books and other learning materials and printing etc., have not been included, but further information is available on our website.

Section 9 – Indicators of quality and standards

QAA Framework for Higher Education Qualifications (FHEQ) Level	4-6
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Your programme is designed in accordance with the FHEQ to ensure your qualification is awarded on the basis of nationally established standards of achievement, for both outcomes and attainment. The qualification descriptors within the FHEQ set out the generic outcomes and attributes expected for the award of individual qualifications. The qualification descriptors contained in the FHEQ exemplify the outcomes and attributes expected of learning that results in the award of higher education qualifications. These outcomes represent the integration of various learning experiences resulting from designated and coherent programmes of study.

QAA Subject benchmark statement(s)	http://www.qaa.ac.uk/quality-code/subject-benchmark-statements
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Subject benchmark statements provide a means for the academic community to describe the nature and characteristics of programmes in a specific subject or subject area. They also represent general expectations about standards for the award of qualifications at a given level in terms of the attributes and capabilities that those possessing qualifications should have demonstrated.

Section 10 – Further information

This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate when taking full advantage of the learning opportunities that are available. More detailed information on course units, including teaching and learning methods, and methods of assessment, can be found via the online [Course Catalogue](#). The accuracy of the information contained in this document is reviewed regularly by the university, and may also be checked routinely by external agencies, such as the Quality Assurance Agency (QAA).

Your programme will be reviewed regularly, both by the university as part of its cyclical quality enhancement processes, and/or by your department or school, who may wish to make improvements to the curriculum, or in response to resource planning. As such, your programme may be revised during the course of your study at Royal Holloway. However, your department or school will take reasonable steps to consult with students via appropriate channels when considering changes. All continuing students will be routinely informed of any significant changes.

Section 11 – Intermediate exit awards (where available)

You may be eligible for an intermediate exit award if you complete part of the programme as detailed in this document. Any additional criteria (e.g. mandatory course units, credit requirements) for intermediate awards is outlined in the sections below.

Award	Criteria	Awarding body
Diploma in Higher Education (DipHE)	Pass in 210 credits of which at least 90 must be at or above FHEQ Level 4 and at least 120 of which must be at or above FHEQ Level 5	Royal Holloway and Bedford New College
Certificate in Higher Education (CertHE)	Pass in 120 credits of which at least 90 must be at or above FHEQ Level 4	Royal Holloway and Bedford New College

Section 12 - Associated award(s)	
<p>Single Honours Degree programmes in Translation Studies</p> <p>BA Translation Studies (R910) BA Translation Studies with a year abroad (R911)</p> <p>Joint Honours Degree programmes with Translation Studies as an equal component</p> <p>BA Modern Languages and Translation Studies (RQ99) BA Translation Studies and Comparative Literature and Culture (QQ92) BA Translation Studies and Comparative Literature and Culture with a year abroad (QQ99) BA Translation Studies and History of Art and Visual Cultures (QW96) BA Translation Studies and History of Art and Visual Cultures with a year abroad (QW99)</p>	<p>Combined Honours Degree programmes with Translation Studies as a major component</p> <p>BA Translation Studies with History of Art and Visual Culture (Q9W6) BA Translation Studies with History of Art and Visual Culture with a year abroad (Q9W9) BA Translation Studies with International Film (Q9P3) BA Translation Studies with International Film with a year abroad (Q9P9)</p> <p>Combined Honours Degree programmes with Translation Studies as a minor component</p> <p>BA Modern Languages with Translation Studies (R9Q9)</p>