

Royal Holloway, University of London
Programme specification for an undergraduate award
BA Politics (L200)

Section 1 – Introduction to your programme

This programme specification is a formal document, which provides a summary of the main features of your programme and the learning outcomes that you might reasonably be expected to achieve and demonstrate if you take full advantage of the learning opportunities that are provided. Further information is contained in the College prospectus, and in various handbooks, all of which you will be able to access online. Alternatively, further information on the College's academic regulations and policies can be found [here](#). Further information on the College's Admissions Policy can be found [here](#).

Your degree programme in Politics is delivered in three stages, each of which comprises one year of full-time study during which you must follow courses to the value of 120 credits. The programme comprises mandatory disciplinary courses, including a mandatory stage one common to all degree programmes in the department, and 'optional' specialist courses, with an extended essay in the final stage. Whilst the development of disciplinary-specific skills are emphasised in the mandatory courses, the specialist options provide focused opportunities to examine the application of these skills. Moreover, the multi-disciplinary common first year, and the opportunity to take courses offered in complementary disciplines gives a heightened appreciation of disciplinary distinctiveness.

While Royal Holloway keeps all the information made available under review, programmes and the availability of individual course units, especially optional course units are necessarily subject to change at any time, and you are therefore advised to seek confirmation of any factors which might affect your decision to follow a specific programme. In turn, Royal Holloway will inform you as soon as is practicable of any significant changes which might affect your studies.

The following is brief description for some of the most important terminology for understanding the content of this document:

Degree programme – Also referred to as 'degree course' or simply 'course', these terms refer to the qualification you will be awarded upon successful completion of your studies.

Course unit – Also referred to as 'module', this refers to the individual units you will study each year to complete your degree programme. Undergraduate degrees at Royal Holloway comprise four full units, or a combination of full and half units, to the value of 120 credits per year. On some degree programmes a certain number of optional course units must be passed for a particular degree title.

Section 2 – Programme details			
Date of specification update	April 2019	Location of study	Egham Campus
Programme award and title	BA Politics	Level of study	Undergraduate
Programme code	1355	UCAS code	L200
Year of entry	2019/20		
Awarding body	Royal Holloway, University of London		
Department or school	Politics, International Relations and Philosophy	Other departments or schools involved in teaching the programme	N/A
Mode(s) of attendance	Full-time	Duration of the programme	Three years
Accrediting Professional, Statutory or Regulatory Body requirement(s)	N/A		
Link to Coursefinder for further information:	https://www.royalholloway.ac.uk/studying-here/	For queries on admissions:	study@royalholloway.ac.uk .

Section 3 – Degree programme structure										
3.1 Mandatory course unit information										
The following table summarises the mandatory modules which students must take in each year of study										
Year	Course code	Course title	Contact hours*	Self-study hours	Written exams**	Practical assessment**	Coursework**	Credits	FHEQ level	Course status (see below)
1	PR1400	Introduction to Politics	40	260	40%	0%	60%	30	4	MNC
1	PR1500	Introduction to International Relations	40	260	50%	0%	50%	30	4	MC
1	PR1520	Classic Readings in Politics and International Relations	40	260	50%	0%	50%	30	4	MC
1	PR1000	Researching Politics and International Relations: Methods, Techniques and Analysis	60	240	40%	0%	60%	30	4	MC
2	PR2000	Researching Politics and International Relations: Analysis, Design and Practice	60	240	40%	0%	60%	30	5	MC
2	PR2490	Contemporary Political Theory	60	240	50%	0%	50%	30	5	MC
3	PR3000	Undergraduate Dissertation	15	185	0	0	100%	30	6	MC

This table sets out the most important information for the mandatory courses on your degree programme. These courses are central to achieving your learning outcomes, so they are compulsory, and all students on your degree programme will be required to take them. You will be automatically registered for these courses each year. Mandatory courses fall into two categories; 'condonable' or 'non-condonable'.

In the case of mandatory 'non-condonable' (MNC) courses, you must pass the course before you can proceed to the next year of your programme, or to successfully graduate with a particular degree title. In the case of mandatory 'condonable' (MC) courses, these must be taken but you can still progress or graduate even if you do not pass them. Please note that although Royal Holloway will keep changes to a minimum, changes to your degree programme may be made where reasonable and necessary due to unexpected events. For example; where requirements of relevant Professional, Statutory or Regulatory Bodies have changed and programme requirements must change accordingly, or where changes are deemed necessary on the basis of student feedback and/or the advice of external advisors, to enhance academic provision.

*Contact hours come in various different forms, and may take the form of time spent with a member of staff in a lecture or seminar with other students. Contact hours may also be laboratory or, studio-based sessions, project supervision with a member of staff, or discussion through a virtual learning environment (VLE). These contact hours may be with a lecturer or teaching assistant, but they may also be with a technician, or specialist support staff.

**The way in which each course on your degree programme is assessed will also vary, however, the assessments listed above are all 'summative', which means you will receive a mark for it which will count towards your overall mark for the course, and potentially your degree classification, depending on your year of study. On successful completion of the course you will gain the credits listed. 'Coursework' might typically include a written assignment, like an essay. Coursework might also include a report, dissertation or portfolio. 'Practical assessments' might include an oral assessment or presentation, or a demonstration of practical skills required for the particular course.

3.2 Optional course units

In addition to mandatory course units, there will be a number of optional course units available during the course of your degree. The following table lists a selection of optional course units that are likely to be available. However, not all may be available every year. Although Royal Holloway will keep changes to a minimum, new options may be offered or existing ones may be withdrawn. For example; where reasonable and necessary due to unexpected events, where requirements of relevant Professional, Statutory or Regulatory Bodies (PSRBs) have changed and programme requirements must change accordingly, or where changes are deemed necessary on the basis of student feedback and/or the advice of External Advisors, to enhance academic provision. There may be additional requirements around option selection, so it is important that this specification is read alongside your department's Student Handbook, which you can access via their [webpage](#).

Year 1	Year 2	Year 3
None	Politics: Units exploring Political Theory	Politics: Units exploring International Security
	Politics: Units exploring International Politics	Politics: Units exploring Foreign Policy Analysis
	Politics: Units exploring Political Communication	Politics: Units exploring Political Communication
	Politics: Units exploring Comparative Politics	Politics: Units exploring International Politics

3.3 Optional course unit requirements

In your **second year**, you must select courses to the value of 30 credits from the options available in Politics **and** choices to the value of a further 30 credits of appropriate level two courses in Politics and International Relations or another department.

In your **third year**, you must choose courses to the value of 60 credits from courses available in Politics **and** choices to the value of a further 30 credits of appropriate Stage Three courses in Politics and International Relations or another department.

Section 4 - Progressing through each year of your degree programme

For further information on the progression and award requirements for your degree, please refer to Royal Holloway's [Academic Regulations](#).

All first year students on single, joint or combined honours programmes offered all or in part by departments or schools in the Faculty of Arts & Social Science are required to pass a Moodle-based writing skills quiz in order to progress into the second year of study. The pass mark for the test is 60%. Certificates of Distinction are awarded to students who achieve at least 80% in the quiz. Students may attempt the quiz as often as they wish with no penalties or capping. Students who meet the requirements for progression as stipulated in the [College's Undergraduate Regulations](#) (Section: Conditions for progression to the next stage) but fail to pass the Moodle-based quiz will not be permitted to progress into their second year of academic study at the College.

All second year students on single, joint or combined honours programmes for which the Department of Politics and International Relations is the lead department are also required to undertake and pass a short 'reflecting on feedback' exercise in order to progress into the final year of study. Students undertaking this exercise will be supported by their personal tutor and will be marked on a pass/fail basis. Students who fail the exercise will have an opportunity to resubmit. Students who meet the requirements for progression as stipulated in the [College's Undergraduate Regulations](#) (Section: Conditions for progression to the next stage) but fail to pass 'reflecting on feedback' exercise will not be permitted to progress into their final year of academic study at the College.

Programmes including an International Year

You must take courses at an overseas university nominated through the Erasmus or Student Exchange Programmes. The equivalent of a full academic load at the overseas university must be taken. The courses to be taken overseas are to be agreed with the Tutor for International Studies in the Department. The marks achieved are converted into equivalent College marks and count as a thirteenth unit. This will contribute 20% to the final stage three marks.

Section 5 – Educational aims of the programme

The aims of this programme are:

- to provide an intellectually exacting and stimulating learning experience in political and social science for students from a wide variety of backgrounds, some of whom will be studying it for the first time;
- to give students the knowledge and understanding of political and social science that will enable them to use its distinctive concepts and approaches, whilst maintaining a reflexive awareness of their contested nature and the problems associated with them;
- to offer a learning framework that will assist students in gaining those cognitive and social skills that will be part of their intellectual, vocational and personal development, and encourage them to achieve their full potential;
- to foster the intellectual development of students and, in particular, to encourage their capacity for critical analysis and independent thought both as a worthwhile educational goal in its own right and to provide employers with highly skilled and motivated graduates;
- to provide a curriculum that draws on recent staff scholarship and a broader research culture of intellectual enquiry and debate.

Section 6 - Programme learning outcomes

In general terms, the programmes provide opportunities for students to develop and demonstrate the following learning outcomes. (Categories – Knowledge and understanding (K), Skills and other attributes (S), and Transferable skills (*))

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| <ol style="list-style-type: none"> 1. how politics have developed historically (K); 2. a sound working knowledge of relevant information technology and its applications in political and sociological research (K); 3. the distinctive characteristics of political science (K); 4. the historical development of political science and the chief controversies that have emerged within it (K); 5. the nature and significance of politics as a human activity (K); 6. different political systems - especially in Britain, other European states and America - the nature and distribution of power within them and the different social, economic, historical and cultural contexts within which they operate and the relationships between them (K); 7. modern normative political theory and its application to public policy and political controversies (K); 8. the application of political analyses to sub-disciplinary specialisms; 9. learning and general study skills (S); 10. gather, organise and deploy evidence, data and information from a variety of sources (S); 11. written and oral communication skills in a variety of contexts (S); 12. the capacity to identify, investigate, analyse, formulate and advocate solutions to problems (S); 13. the ability to construct reasoned argument, synthesise relevant information and exercise critical judgment (S); 14. the ability to use communication and information technology skills to retrieve and present information (S); | <ol style="list-style-type: none"> 15. skills of time planning, the management one's own learning and making use of constructive feedback (S); 16. the capacity to present, orally and in writing, balanced and well-constructed arguments (S); 17. the ability to respond effectively to the arguments of others (S*); 18. ability to assume personal responsibility for a task and study independently (S*); 19. self-awareness; political and sociological insight and civic awareness (S); 20. an enhanced ability to communicate fluently and effectively in speech and writing (S*); 21. the ability to work collaboratively with others to achieve common goals (S*); 22. the ability to work independently with initiative, self-organisation and good time-management (S*); 23. the ability to apply the concepts, theories and methods used in political science to the analysis of political institutions and practices (S); 24. the ability to apply political analysis to different political phenomena and to help resolve political problems (S); 25. the ability to evaluate critically political issues and events using the methods of academic political science (S); 26. the ability to carry out an independent investigation of a political topic or issue and to produce a coherent written account (S); 27. the ability to apply relevant information technology to political science research (S). |
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Section 7 - Teaching, learning and assessment
<p>Teaching and learning on the programmes draw on the methods and concepts used to investigate political phenomena at both national and international levels. It is also strongly informed by the current research interests of the core teaching team within the Department. The main methods used to develop knowledge and understanding are formal lectures by academic staff within the Department, tutorials and seminar discussions based on a combination of staff led sessions and student presentations.</p> <p>Assessment will be by a combination of assessed coursework and examination, as indicated in individual course specifications. The aim through the programme is to use a variety of different assessments (essays, examinations, other set coursework, presentations) to gauge your performance in as comprehensive a way as possible. The assessment process culminates in guided independent research/study with the production of a dissertation, which is a compulsory course in the final year.</p> <p>Full details of the assessments for individual courses can be obtained from the Department of Politics and International Relations.</p>

Section 8 – Additional costs
There are no other associated costs on this degree programme.
These estimated costs relate to studying this particular degree programme at Royal Holloway. General costs such as accommodation, food, books and other learning materials and printing etc., have not been included, but further information is available on our website.

Section 9 – Indicators of quality and standards	
QAA Framework for Higher Education Qualifications (FHEQ) Level	4-6
Your programme is designed in accordance with the FHEQ to ensure your qualification is awarded on the basis of nationally established standards of achievement, for both outcomes and attainment. The qualification descriptors within the FHEQ set out the generic outcomes and attributes expected for the award of individual qualifications. The qualification descriptors contained in the FHEQ exemplify the outcomes and attributes expected of learning that results in the award of higher education qualifications. These outcomes represent the integration of various learning experiences resulting from designated and coherent programmes of study.	
QAA Subject benchmark statement(s)	http://www.qaa.ac.uk/quality-code/subject-benchmark-statements
Subject benchmark statements provide a means for the academic community to describe the nature and characteristics of programmes in a specific subject or subject area. They also represent general expectations about standards for the award of qualifications at a given level in terms of the attributes and capabilities that those possessing qualifications should have demonstrated.	

Section 10 – Further information

This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate when taking full advantage of the learning opportunities that are available. More detailed information on course units, including teaching and learning methods, and methods of assessment, can be found via the online [Course Catalogue](#). The accuracy of the information contained in this document is reviewed regularly by the university, and may also be checked routinely by external agencies, such as the Quality Assurance Agency (QAA).

Your programme will be reviewed regularly, both by the university as part of its cyclical quality enhancement processes, and/or by your department or school, who may wish to make improvements to the curriculum, or in response to resource planning. As such, your programme may be revised during the course of your study at Royal Holloway. However, your department or school will take reasonable steps to consult with students via appropriate channels when considering changes. All continuing students will be routinely informed of any significant changes.

Section 11 – Intermediate exit awards (where available)

You may be eligible for an intermediate exit award if you complete part of the programme as detailed in this document. Any additional criteria (e.g. mandatory course units, credit requirements) for intermediate awards is outlined in the sections below.

Award	Criteria	Awarding body
Diploma in Higher Education (DipHE)	Pass in 210 credits of which at least 90 must be at or above FHEQ Level 4 and at least 120 of which must be at or above FHEQ Level 5	Royal Holloway and Bedford New College
Certificate in Higher Education (CertHE)	Pass in 120 credits of which at least 90 must be at or above FHEQ Level 4	Royal Holloway and Bedford New College

Section 12 - Associated award(s)	
BA Politics with an International Year BA French with Political Studies (R1L2) BA German with Political Studies (R2L2) last cohort entry 2011	BA Italian with Political Studies (R3L2) last cohort entry 2011 BA Music with Political Studies (W3L2) BSc (Econ) Economics with Political Studies (L1L2)