

**Royal Holloway, University of London**  
**Programme specification for an undergraduate award**  
**BSc Criminology and Sociology with a Year in Industry (LL33)**

**Section 1 – Introduction to your programme**

This programme specification is a formal document, which provides a summary of the main features of your programme and the learning outcomes that you might reasonably be expected to achieve and demonstrate if you take full advantage of the learning opportunities that are provided. Further information is contained in the College prospectus, and in various handbooks, all of which you will be able to access online. Alternatively, further information on the College's academic regulations and policies can be found [here](#). Further information on the College's Admissions Policy can be found [here](#).

Your degree programme in BSc Criminology and Sociology with a Year in Industry is delivered in three stages, each of which comprises one year of full-time study during which you must follow courses to the value of 120 credits. The Criminology and Sociology with a Year in Industry programme is delivered in four stages with Stage three consisting of work experience of between six and twelve months in an organisation or institution approved by the School of Law and Social Sciences as having a function relevant and suitable to the degree programme. It is characterised by strong progression and opportunities for specialisation through the programme. The programme also has a strong compulsory spine running into stages two and three four , with research training in stage two informing the production of an independent dissertation in stage four.

Stage one is mandatory and provides a broadly based introduction to the subject. You take lecture-based courses up to the value of 120 credits, which provide an introduction to the disciplines of sociology and criminology and encourage critical thought about the nature of social problems and the criminal justice system. In stage two, the units strongly emphasise research methods. You are introduced to a range of social research methods and the different ways in which knowledge about contemporary society and criminal behaviour can be gathered. They are also provided with an opportunity to engage with theoretical debates in both disciplines. One 30 credit course or two 15 credit courses in this stage is selected from a range of options.

In stage four, the core ideas acquired previously are developed through specialist units and a research or literature review-based dissertation. Of the 120 credits in this stage only the 30 credit dissertation is mandatory. The remaining 90 credits will be made up of optional courses. You may choose to substitute up to 30 credits for courses outside the Department. The strong research profile of staff is utilised in this stage to develop research literate undergraduates who are able to think critically about evidence.

While Royal Holloway keeps all the information made available under review, programmes and the availability of individual course units, especially optional course units are necessarily subject to change at any time, and you are therefore advised to seek confirmation of any factors which might affect your decision to follow a specific programme. In turn, Royal Holloway will inform you as soon as is practicable of any significant changes which might affect your studies.

The following is brief description for some of the most important terminology for understanding the content of this document:

*Degree programme* – Also referred to as 'degree course' or simply 'course', these terms refer to the qualification you will be awarded upon successful completion of your studies.

*Course unit* – Also referred to as ‘module’, this refers to the individual units you will study each year to complete your degree programme. Undergraduate degrees at Royal Holloway comprise four full units, or a combination of full and half units, to the value of 120 credits per year. On some degree programmes a certain number of optional course units must be passed for a particular degree title.

Section 2 – Programme details			
<b>Date of specification update</b>	August 2019	<b>Location of study</b>	Egham Campus
<b>Programme award and title</b>	BSc Criminology and Sociology with a Year in Industry	<b>Level of study</b>	Undergraduate
<b>Programme code</b>	3096	<b>UCAS code</b>	LL33
<b>Year of entry</b>	2019/20		
<b>Awarding body</b>	Royal Holloway, University of London		
<b>Department or school</b>	School of Law and Social Sciences	<b>Other departments or schools involved in teaching the programme</b>	N/A
<b>Mode(s) of attendance</b>	Full-time	<b>Duration of the programme</b>	Four years
<b>Accrediting Professional, Statutory or Regulatory Body requirement(s)</b>	N/A		
<b>Link to Coursefinder for further information:</b>	<a href="https://www.royalholloway.ac.uk/studying-here/">https://www.royalholloway.ac.uk/studying-here/</a>	<b>For queries on admissions:</b>	<a href="mailto:study@royalholloway.ac.uk">study@royalholloway.ac.uk</a>

**Section 3 – Degree programme structure**

**3.1 Mandatory course unit information**

The following table summarises the mandatory modules which students must take in each year of study

Year	Course code	Course title	Contact hours*	Self-study hours	Written exams**	Practical assessment**	Coursework**	Credits	FHEQ level	Course status (see below)
1	CR1011	Introduction to Criminology	40	260	50%	5%	45%	30	4	MC
1	CR1013	Criminal Justice System	40	260	50%	0	50%	30	4	MC
1	CR1014	Introduction to Sociology	40	260	50%	0	50%	30	4	MC
1	CR1015	Social Problems and Social Policy	44	256	50%	0	50%	30	4	MC
2	CR2011	Research Methods for Social Scientists	55	245	45%	0	55%	30	5	MC
2	CR2013	Key Perspectives and Debates	40	260	45%	10%	45%	30	5	MC
2	CR2014	Sociology of Contemporary Society	40	260	75%	0	25%	30	5	MC
3	CR3511	Year in Industry	n/a	n/a	0	0	100%	30	6	MNC
4	CR3011	Dissertation	9	291	0	0	100%	30	6	MC

This table sets out the most important information for the mandatory courses on your degree programme. These courses are central to achieving your learning outcomes, so they are compulsory, and all students on your degree programme will be required to take them. You will be automatically registered for these courses each year. Mandatory courses fall into two categories; 'condonable' or 'non-condonable'.

In the case of mandatory 'non-condonable' (MNC) courses, you must pass the course before you can proceed to the next year of your programme, or to successfully graduate with a particular degree title. In the case of mandatory 'condonable' (MC) courses, these must be taken but you can still progress or graduate even if you do not pass them. Please note that although Royal Holloway will keep changes to a minimum, changes to your degree programme may be made where reasonable and necessary due to unexpected events. For example;

where requirements of relevant Professional, Statutory or Regulatory Bodies have changed and programme requirements must change accordingly, or where changes are deemed necessary on the basis of student feedback and/or the advice of external advisors, to enhance academic provision.

\*Contact hours come in various different forms, and may take the form of time spent with a member of staff in a lecture or seminar with other students. Contact hours may also be laboratory or, studio-based sessions, project supervision with a member of staff, or discussion through a virtual learning environment (VLE). These contact hours may be with a lecturer or teaching assistant, but they may also be with a technician, or specialist support staff.

\*\*The way in which each course on your degree programme is assessed will also vary, however, the assessments listed above are all 'summative', which means you will receive a mark for it which will count towards your overall mark for the course, and potentially your degree classification, depending on your year of study. On successful completion of the course you will gain the credits listed. 'Coursework' might typically include a written assignment, like an essay. Coursework might also include a report, dissertation or portfolio. 'Practical assessments' might include an oral assessment or presentation, or a demonstration of practical skills required for the particular course.

### 3.2 Optional course units

In addition to mandatory course units, there will be a number of optional course units available during the course of your degree. The following table lists a selection of optional course units that are likely to be available. However, not all may be available every year. Although Royal Holloway will keep changes to a minimum, new options may be offered or existing ones may be withdrawn. For example; where reasonable and necessary due to unexpected events, where requirements of relevant Professional, Statutory or Regulatory Bodies (PSRBs) have changed and programme requirements must change accordingly, or where changes are deemed necessary on the basis of student feedback and/or the advice of External Advisors, to enhance academic provision. There may be additional requirements around option selection, so it is important that this specification is read alongside your department's Student Handbook, which you can access via their [webpage](#).

Year 1	Year 2	Year 3	Year 4
None	Sociology of Religion	Year in Industry (see Section 4)	Sociology of Health and Illness
	Crime and the Law		Crime, Media and Culture
	Youth and Crime		Race, Ethnicity and Migration
	Sociology of the Family		Children, Society and Risk
	Youth in Society		Sentencing and Penal Policy
			Prisons

### 3.3 Optional course unit requirements

During stage two, you must choose options equal to the value of 30 credits from a list of stage two courses offered by the Department. During stage four, you must choose options equal to the value of 90 credits from a list of stage three courses offered by the Department. You must select at least 30 credits from Criminology and at least 30 credits from Sociology. Options must be approved by the Academic Coordinator in the relevant Department for the options available in any particular year.

#### Section 4 - Progressing through each year of your degree programme

For further information on the progression and award requirements for your degree, please refer to Royal Holloway's [Academic Regulations](#). As part of your degree programme you may also be required to complete a course to develop your academic writing skills. This course does not carry credit but passing it is a requirement to progress to the next year of study.

Year in Industry - The third year of this degree programme will be spent on a work placement. You are supported by their academic department and the Royal Holloway Careers Service to find a suitable placement. However, Royal Holloway cannot guarantee that all students who are accepted onto this degree programme will secure a placement, and the ultimate responsibility lies with you. You will need to achieve an agreed level of academic performance to proceed onto, or remain on, a placement. On *the BSc Criminology and Sociology with a Year in Industry* this level is set at a Pass in Year 1 and Year 2 with a 2.1 average. This year forms an integral part of the degree programme and you will be asked to complete assessed work. The mark for this work will count towards the degree. For students on the Year in Industry programme, CR3511 Year in Industry is mandatory non-condonable and must be passed in order to qualify for the degree title Year in Industry. This year forms an integral part of the degree programme and you will be asked to complete assessed work. The mark for this work will count towards the degree.

#### Section 5 – Educational aims of the programme

The aims of this programme are:

- to develop a sound and extensive knowledge base in criminology and sociology;
- to develop the research literacy of students including training in research techniques;
- to enable students to acquire the knowledge which will enable them to understand complex social problems;
- to foster the capacity for independent learning which is essential to continuing personal development;
- to equip students with key communications and IT skills;
- to deliver teaching within a flexible and progressive structure which will enable students to acquire knowledge, understanding and appropriate skills relevant to criminology and sociology;
- to provide a firm foundation for postgraduate study or research in criminology and sociology.

**Section 6 - Programme learning outcomes**

**In general terms, the programmes provide opportunities for students to develop and demonstrate the following learning outcomes. (Categories – Knowledge and understanding (K), Skills and other attributes (S), and Transferable skills (\*))**

<ol style="list-style-type: none"> <li>1. Knowledge of key concepts and theoretical approaches that have been developed and are developing within criminology and sociology and the ability to critically evaluate their application <b>(K)</b>;</li> <li>2. An understanding of the value of comparative analysis <b>(K)</b>;</li> <li>3. An understanding of the relationship between individuals, groups and social institutions <b>(K)</b>;</li> <li>4. An understanding of the role of culture in social life <b>(K)</b>;</li> <li>5. An understanding of the social processes underpinning social change and the criminal justice system <b>(K)</b>;</li> <li>6. An understanding of the nature and appropriate use of diverse research strategies and methods in developing criminological and sociological knowledge <b>(K)</b>;</li> <li>7. An understanding of the relationship between sociological argument and evidence <b>(K)</b>;</li> <li>8. An awareness of the distinctive character of both criminology and sociology in relation to other forms of understanding, such its the relation to other disciplines and to everyday explanations <b>(K)</b>;</li> <li>9. In respect of the Year in Industry programme also to provide an opportunity to gain a range of practical work based experience required to work within an organisation <b>(K)</b>;</li> <li>10. The ability to identify criminological psychological and sociological problems, formulate questions and investigate them <b>(S)</b>;</li> <li>11. The ability to appraise critically political and social processes of victimisation and criminalisation in the light of criminological theories <b>(S)</b>;</li> <li>12. The ability to provide an analytical account of social diversity and inequality and their effects in relation to crime, victimisation and responses to crime and deviance <b>(S)</b>;</li> </ol>	<ol style="list-style-type: none"> <li>13. The ability to evaluate policing practices and developments in terms of changing values and relationships between individuals, groups, and public and private agencies in different locations <b>(S)</b>;</li> <li>14. The ability to examine critically the values, practices and processes of governance, including human rights, that underpin youth and criminal justice and agencies which administer sentencing and alternatives <b>(S)</b>;</li> <li>15. Clear and concise presentation of complex information, both orally and in writing <b>(S*)</b>;</li> <li>16. Critical and independent thinking, including evaluation of oral and written evidence <b>(S*)</b>;</li> <li>17. Team working, negotiation and collaboration <b>(S*)</b>;</li> <li>18. Investigative skills, including literature and database searches <b>(S*)</b>;</li> <li>19. Reading skills: the ability to identify the most important arguments and evidence in a text and to record and/or to represent these <b>(S*)</b>;</li> <li>20. Research skills needed to plan and execute a project on a defined topic, present a coherent, reasoned argument in an oral presentation or an extended piece of written work <b>(S*)</b>;</li> <li>21. Information technology (including spreadsheets, databases, word processing, e-mail, and the world wide web) <b>(S*)</b>;</li> <li>22. Computing skills in relation to both text and the presentation of basic research data <b>(S*)</b>;</li> <li>23. Independent and reflective learning <b>(S*)</b>;</li> <li>24. Good time management <b>(S*)</b>;</li> <li>25. In respect of the Year in Industry programme also identify some of the key activities involved in the running of an organisation <b>(S)</b>;</li> <li>26. In respect of the Year in Industry programme also distinguish the different commercial and business priorities of employers <b>(S)</b>;</li> <li>27. In respect of the Year in Industry programme also demonstrate the complexities and demands of the job application and recruitment process <b>(S)</b>.</li> </ol>
--	---

**Section 7 - Teaching, learning and assessment**

Teaching and learning is mostly by means of lectures, seminars, small group tutorials, group work, coursework essays, oral presentations, guided independent research and guided independent study. Particular training in criminological and sociological skills is given in the skills and research training courses in the degree programme (mandatory courses CR2011 and CR3011), while other courses in the programme also develop and assess these skills in specialist contexts. The College Computer Centre provides IT training and you are expected to meet basic standards in information technology.

Assessment is typically by formal examinations, coursework essays and other exercises, and the independent dissertation. Full details of the assessments for individual courses can be obtained from the [Department](#).

**Section 8 – Additional costs**

None. *Costs incurred by students while on a Year in Industry vary depending on the nature and location of the placement. For further information please contact our Student Fees Office.*

**These estimated costs relate to studying this particular degree programme at Royal Holloway. General costs such as accommodation, food, books and other learning materials and printing etc., have not been included, but further information is available on our website.**

**Section 9 – Indicators of quality and standards**

<b>QAA Framework for Higher Education Qualifications (FHEQ) Level</b>	4-6
---	-----

Your programme is designed in accordance with the FHEQ to ensure your qualification is awarded on the basis of nationally established standards of achievement, for both outcomes and attainment. The qualification descriptors within the FHEQ set out the generic outcomes and attributes expected for the award of individual qualifications. The qualification descriptors contained in the FHEQ exemplify the outcomes and attributes expected of learning that results in the award of higher education qualifications. These outcomes represent the integration of various learning experiences resulting from designated and coherent programmes of study.

<b>QAA Subject benchmark statement(s)</b>	<a href="http://www.qaa.ac.uk/quality-code/subject-benchmark-statements">http://www.qaa.ac.uk/quality-code/subject-benchmark-statements</a>
---	---

Subject benchmark statements provide a means for the academic community to describe the nature and characteristics of programmes in a specific subject or subject area. They also represent general expectations about standards for the award of qualifications at a given level in terms of the attributes and capabilities that those possessing qualifications should have demonstrated.

### Section 10 – Further information

This specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate when taking full advantage of the learning opportunities that are available. More detailed information on course units, including teaching and learning methods, and methods of assessment, can be found via the online [Course Catalogue](#). The accuracy of the information contained in this document is reviewed regularly by the university, and may also be checked routinely by external agencies, such as the Quality Assurance Agency (QAA).

Your programme will be reviewed regularly, both by the university as part of its cyclical quality enhancement processes, and/or by your department or school, who may wish to make improvements to the curriculum, or in response to resource planning. As such, your programme may be revised during the course of your study at Royal Holloway. However, your department or school will take reasonable steps to consult with students via appropriate channels when considering changes. All continuing students will be routinely informed of any significant changes.

### Section 11 – Intermediate exit awards (where available)

You may be eligible for an intermediate exit award if you complete part of the programme as detailed in this document. Any additional criteria (e.g. mandatory course units, credit requirements) for intermediate awards is outlined in the sections below.

Award	Criteria	Awarding body
Diploma in Higher Education (DipHE)	Pass in 210 credits of which at least 90 must be at or above FHEQ Level 4 and at least 120 of which must be at or above FHEQ Level 5	Royal Holloway and Bedford New College
Certificate in Higher Education (CertHE)	Pass in 120 credits of which at least 90 must be at or above FHEQ Level 4	Royal Holloway and Bedford New College



Section 12 - Associated award(s)	
BSc Hons Criminology and Sociology (LM39)	BSc Hons Criminology and Sociology with a Year in Industry (LL33)